



BOOK 39
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AMHERST COUNTY
BOARD OF SUPERVISORS

Board of Supervisors

Drew Wade, Chair
District 5
Claudia Tucker, Vice-Chair
District 2
David W. Pugh, Jr., Supervisor
District 4
Tom Martin, Supervisor
District 1
Chris Adams, Supervisor
District 3

MINUTES

December 3, 2024
Administration Building - 153 Washington
Street - Public Meeting Room
Amherst, Virginia 24521
Meeting Convened - 3:00 PM

County Administrator
Jeremy Bryant

County Attorney
Mark Popovich

I. Call to Order

At a regular meeting of the Amherst County Board of Supervisors held on December 3, 2024, at 3:00 p.m., the following members were present:

BOARD OF SUPERVISORS:

Drew Wade, Chair
Claudia D. Tucker, Vice-Chair
David W. Pugh, Jr., Supervisor
Tom Martin, Supervisor
Chris Adams, Supervisor

ABSENT: None

STAFF:

Jeremy S. Bryant, County Administrator
Stacey McBride, Deputy County Administrator/Finance Director
Mark Popovich, County Attorney
Kristen Freeman, Clerk

Chairman Wade called the meeting to order at 3:00 p.m.

NOTE: All Board of Supervisors' meetings are now being streamed live on Facebook and on YouTube.

II. Approval of Agenda

By motion of Chairman Wade and with the following vote, the Board approved the agenda with an amendment to remove Section VIII. Item A. Parks, Recreation & Cultural Development Board Vacancy.

AYE: Mr. Wade, Mrs. Tucker, Mr. Pugh, Mr. Martin, Mr. Adams

NAY: None

ABSENT: None

III. Invocation and Pledge of Allegiance

Supervisor Martin led the Invocation and Supervisor Adams led the Pledge of Allegiance.

IV. Citizen Comment

There was no public comment.

V. Consent Agenda

By motion of Supervisor Adams and with the following vote, the Board approved the Consent Agenda for December 3, 2024.

AYE: Mr. Wade, Mr. Pugh, Mr. Adams

NAY: None

ABSENT: None

RECUSED: Mrs. Tucker, Mr. Martin

A. Minutes - November 19, 2024

It was moved that the Board adopt the minutes of November 19, 2024.

Vice-Chair Tucker and Supervisor Martin recused themselves from this item due to being absent on the November 19, 2024 meeting.

VI. Special Presentation

A. Safety Action Plan Presentation

Kelly Hitchcock, Deputy Director of Planning with the Central Virginia Planning District Commission, gave a presentation to the Board. (See Attachment 1)

B. Temperance Elementary Recognition

Dr. Wells, Superintendent of Schools, and Mr. Martin, Principal of Temperance Elementary, addressed the Board to notify them of the Virginia Board of Education Exemplar Performance Award in the category of Highest Achievement.

VII. New Business

A. Potential Service District (Victoria Drive)

By motion of Supervisor Martin and with the following vote, the Board directed staff to draft a Service District Ordinance.

AYE: Mr. Wade, Mrs. Tucker, Mr. Pugh, Mr. Martin, Mr. Adams

NAY: None

ABSENT: None

B. Appropriation for Public Works Truck Repair

By motion of Supervisor Martin and with the following vote, the Board appropriated \$10,300 of unanticipated revenue into the Grounds Maintenance operating budget and transfer \$5,200 from the Supplemental Projects budget to the Grounds Maintenance operating budget to repair the 2014 F350 truck.

AYE: Mr. Wade, Mrs. Tucker, Mr. Pugh, Mr. Martin, Mr. Adams

NAY: None

ABSENT: None

VIII. County Administrator's Report

A. Parks, Recreation & Cultural Development Board Vacancy
Item removed by Agenda Amendment.

IX. County Attorney's Report

The County Attorney stated the only thing he would draw the Board's attention to would be the document that he emailed each of them from the Commission on Electric Utility Regulation related to solar projects and its proposed concept plan for legislation coming before the General Assembly. He stated he just wanted to make the Board aware of that recommendation and what they are suggesting.

X. Liaison and Committee Reports

A. Planning Commission - David Pugh

Supervisor Pugh reported that the Planning Commission met on November 21, 2024. He stated there were two items to note that will be coming to the Board on December 17, 2024. One item being a cell phone tower application on Toytown Road that received a 6-0 vote with the Planning Commission and the other being a photography venue on Buffalo Springs Turnpike that was also approved 6-0 by the Planning Commission.

XI. Departmental Reports

A. Social Services Board-Annual Report

Jason Meador, Director of Social Services, presented the Board with an annual report. (See attachment 2)

XII. Citizen Comment

Michael Monroe, Elite Recycling, addressed the Board providing some information on recycling options for Amherst County.

XIII. Matters from Members of the Board of Supervisors

Chair Wade had no matter to discuss.

Vice-Chair Tucker agreed with Supervisor Adams's remarks on recycling and stated she looks forward to this discussion.

Supervisor Pugh had no matter to discuss.

Supervisor Martin had no matter to discuss.

Supervisor Adams stated that he would like the County Administrator to invite Brian Thacker, Director of Public Works, to come to a future meeting to discuss how the county is handling bins with recyclables.

XIV. Closed Session

- A. A closed session for the limited purpose of consultation with legal counsel retained by the Board regarding specific legal matters requiring the provision of legal advice related to the disposition or acquisition of real property regarding the Winton property pursuant to Sec. 2.2-3711(A)(3) and (8).

Chairman Wade motioned to go into closed session and was approved with the following vote:

AYE: Mr. Wade, Mrs. Tucker, Mr. Pugh, Mr. Martin, and Mr. Adams

NAY: None

ABSENT: None

Chairman Wade motioned to come out of closed session and was approved with the following vote:

AYE: Mr. Wade, Mrs. Tucker, Mr. Pugh, Mr. Martin, and Mr. Adams

NAY: None

ABSENT: None

- B. A closed session for the limited purpose of protecting the privacy of an individual in personal matters not related to public business regarding a board member pursuant to Section 2.2-3711(A)(4) of the Code of Virginia (1950, as amended).

Chairman Wade motioned to go into closed session and was approved with the following vote:

AYE: Mr. Wade, Mrs. Tucker, Mr. Pugh, Mr. Martin, and Mr. Adams

NAY: None

ABSENT: None

Chairman Wade motioned to come out of closed session and was approved with the following vote:

AYE: Mr. Wade, Mrs. Tucker, Mr. Pugh, Mr. Martin, and Mr. Adams

NAY: None

ABSENT: None

XV. Certification of Closed Session

CERTIFICATION OF CLOSED MEETING

I move that the Amherst County Board of Supervisors certify by a recorded vote that, to the best of each Board member's knowledge, only public business matters lawfully exempted from the open meeting requirements of the Virginia Freedom of Information Act and identified in the motion authorizing the closed session were heard, discussed, or considered in the closed session.

Mr. Wade: AYE

Mrs. Tucker: AYE

Mr. Pugh: AYE

Mr. Martin: AYE

Mr. Adams: AYE

XVI. Adjournment

By motion of Chairman Wade and with the following vote, the Board adjourned at 4:32 pm.

AYE: Mr. Wade, Mrs. Tucker, Mr. Pugh, Mr. Martin, and Mr. Adams

NAY: None

ABSENT: None

A handwritten signature in black ink, appearing to read 'Drew Wade', written over a horizontal line.

Drew Wade, Chair
Amherst County Board of Supervisors

A handwritten signature in black ink, appearing to read 'Jeremy Bryant', written over a horizontal line.

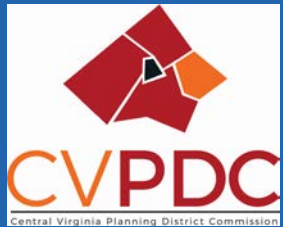
Jeremy Bryant, County Administrator



CENTRAL VIRGINIA
SAFETY ACTION PLAN
Safe Streets for All



Amherst County Board of Supervisors Meeting
December 3, 2024



CENTRAL VIRGINIA SAFETY ACTION PLAN

Safe Streets for All

Funding

U.S. Department of Transportation's Safe Streets and Roads for All (SS4A) discretionary program

Purpose

Reduce fatalities and serious injuries on public roadways for all road users. Develop tools to strengthen a community's approach to roadway safety.

Outcome

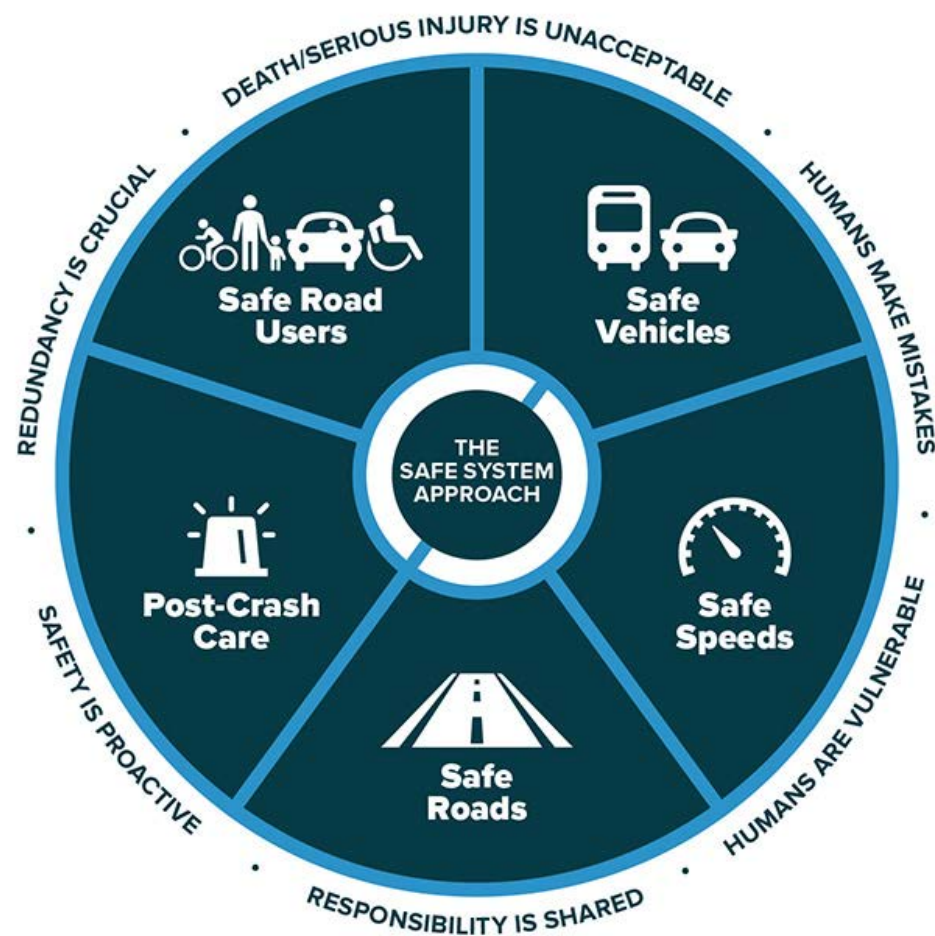
Develop tools - prioritized list of projects, programs, or strategies - to improve roadway safety.

Key Stats

From 2018–2023, the jurisdictions served by CVPDC experienced:

- **220** fatalities
- **1,680** serious injuries

Safe System Approach



Source: FHWA.



Components of a Safety Action Plan



Leadership Commitment and Goal Setting

- Commit to achieving zero or significant reduction in fatalities and serious injuries

Planning Structure

- Start committee charged with oversight of action plan

Safety Analysis

- Analyze historical trends in crash data and identify high-crash locations

Engagement and Collaboration

- Engage with public and relevant stakeholders

Equity Considerations

- Incorporate data on underserved communities

Policy and Process Changes

- Identify how policies and processes could better prioritize safety

Strategy and Project Selections

- Identify and prioritize projects and strategies

Progress and Transparency

- Develop method to measure progress over time



Number of Fatalities By User Type (2018 – 2023)



25 Pedestrians



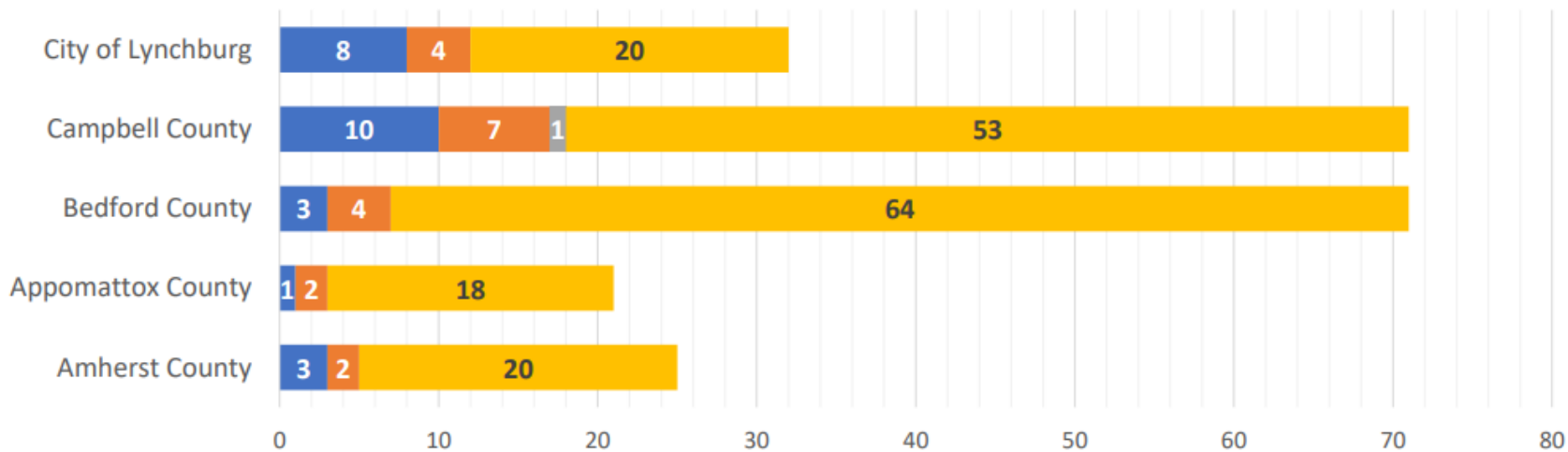
19 Motorcyclists



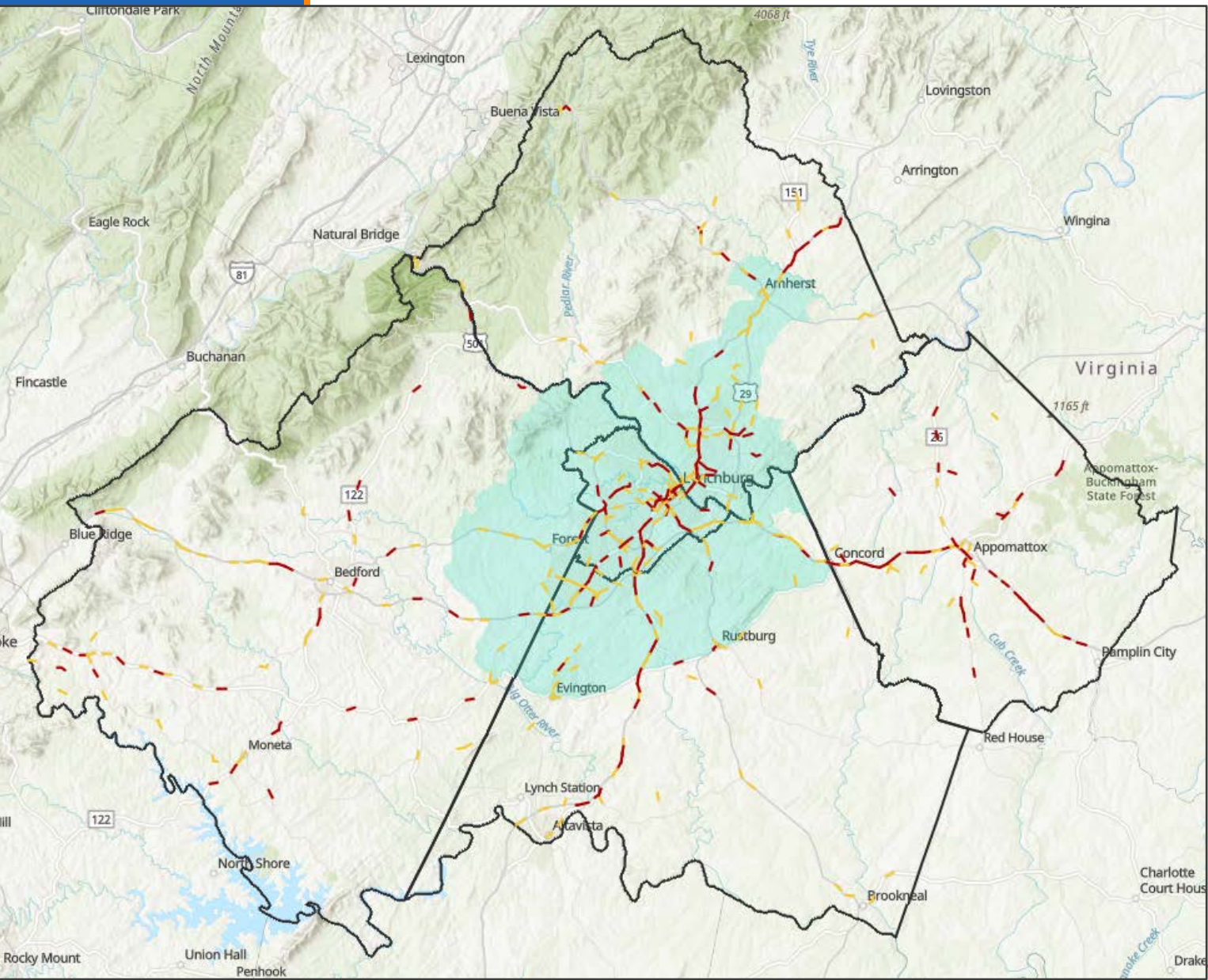
1 Bicyclist



175 Vehicle Drivers/Occupants



High Injury Network (HIN)



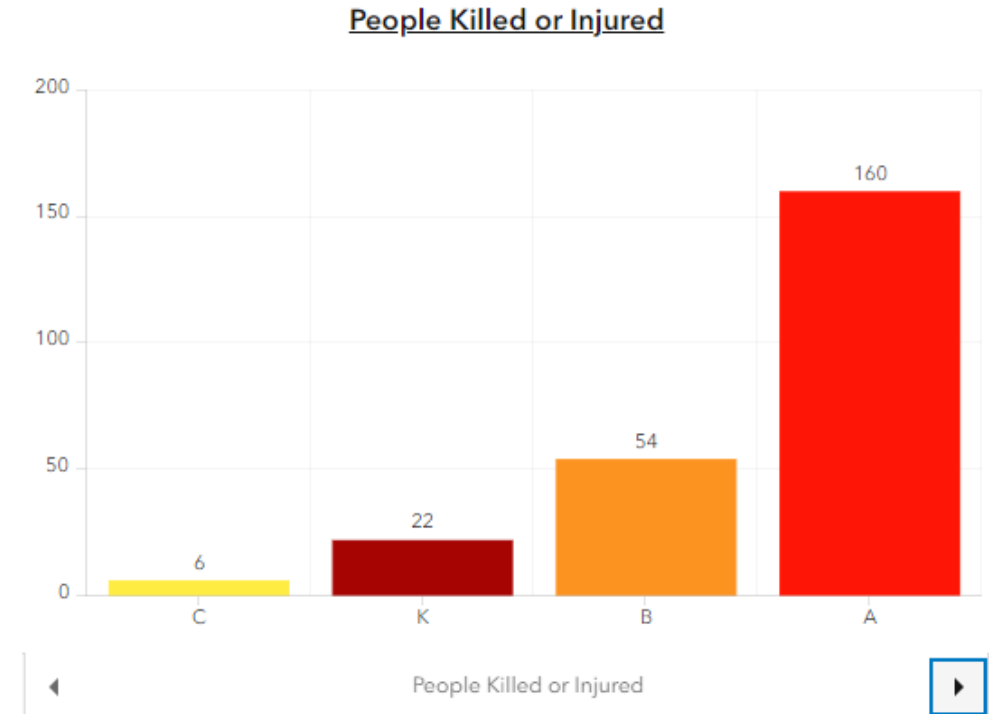
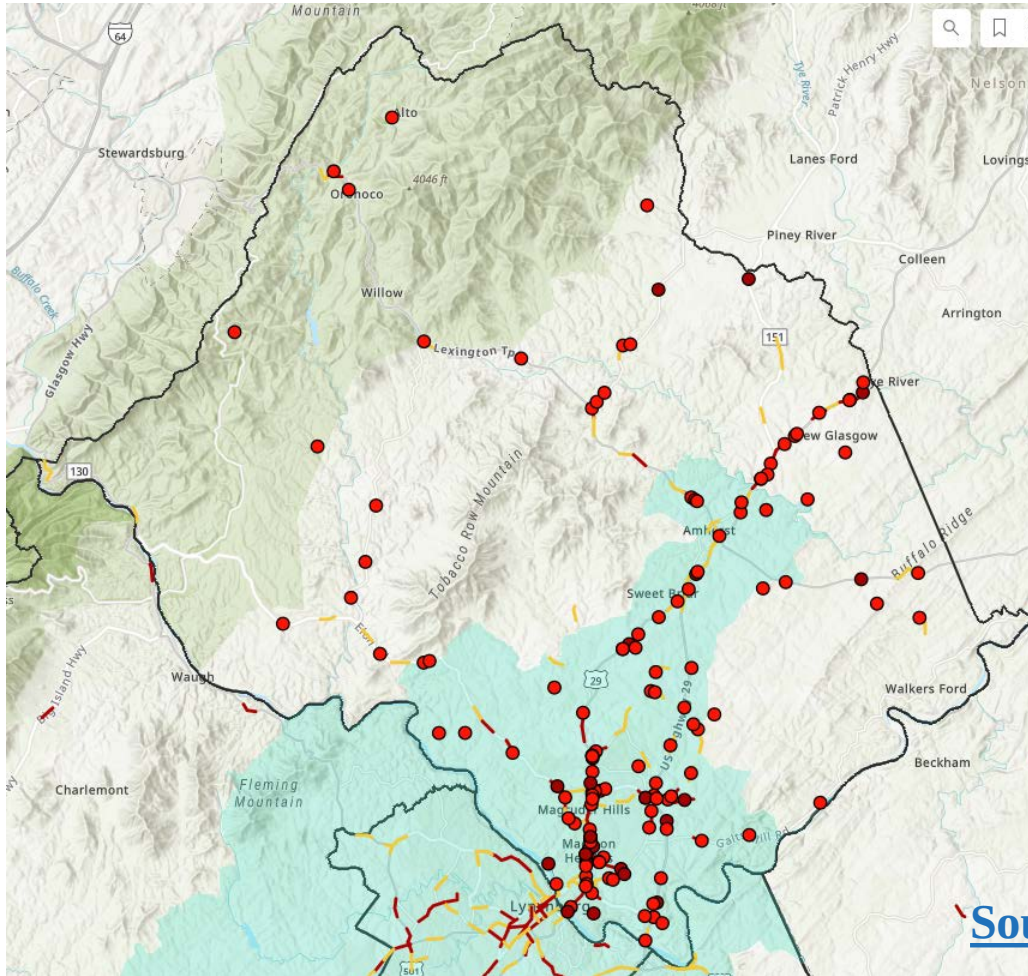
The HIN was established using unique criteria for each jurisdiction

Jurisdiction	Segment Miles in HIN
Amherst County	46
Appomattox County	31
Bedford County	46
Campbell County	42
City of Lynchburg	39

Legend

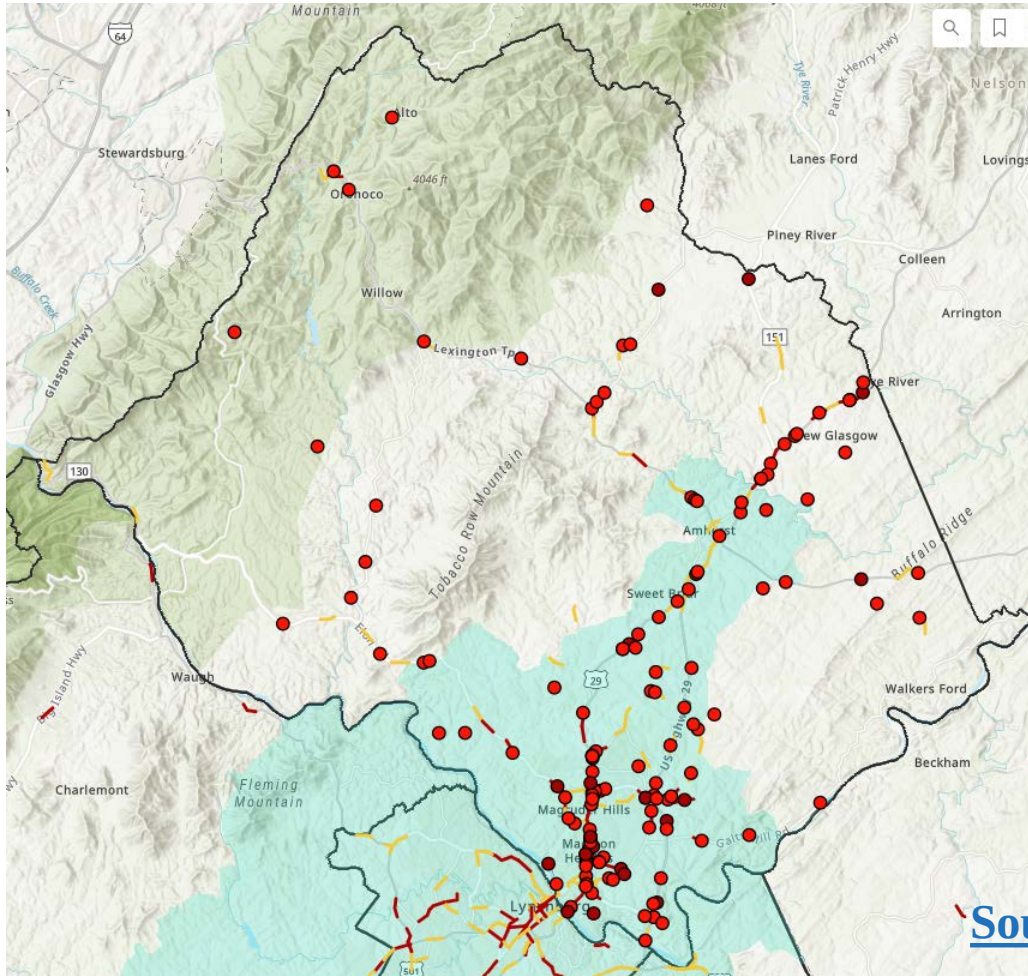
- Tier 1 HIN
- Tier 2 HIN
- Jurisdiction Boundary
- CVTPO Boundary

Amherst County Fatalities & High Injury Data

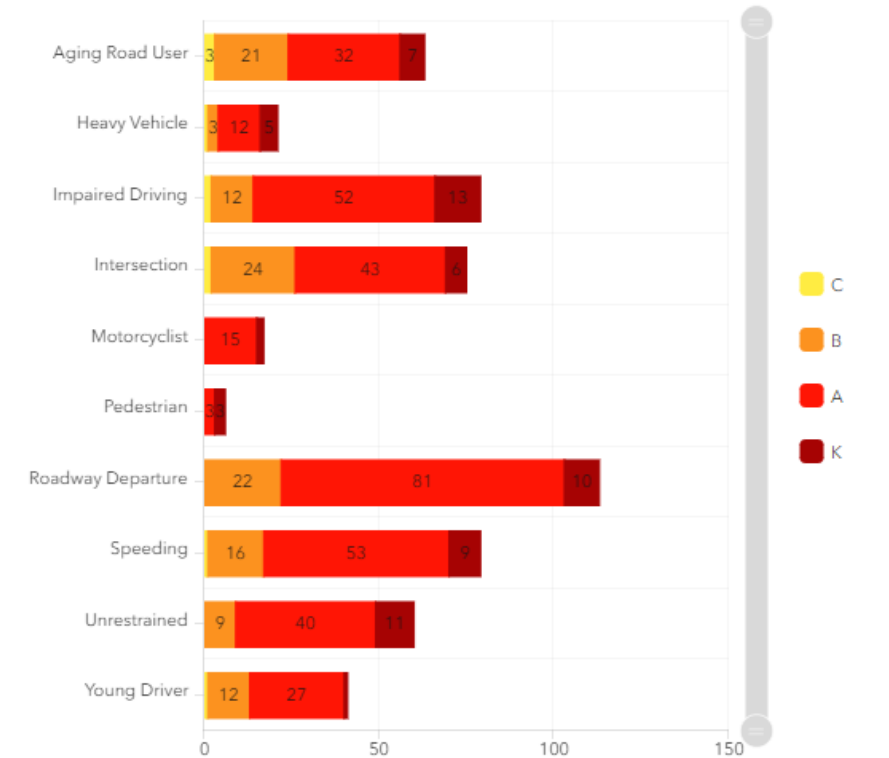


[Source: CVPDC Crash Analysis Dashboard \(arcgis.com\)](#)

Amherst County Fatalities & High Injury Data

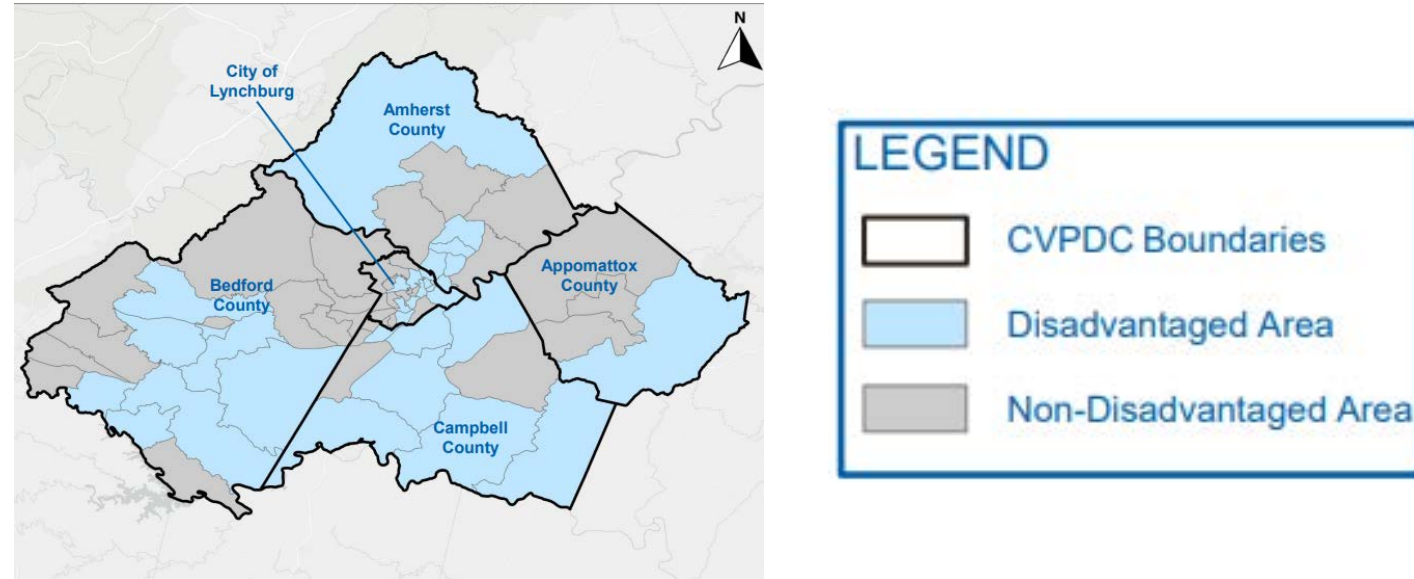


Fatalities and Injuries per Emphasis Area



Source: CVPDC Crash Analysis Dashboard (arcgis.com)

Crash Data Evaluation Factors



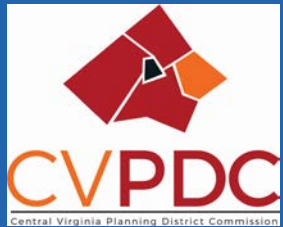
- Percentage of fatalities and serious injuries within each jurisdiction that occurred in disadvantaged communities**

Disadvantaged Component	Amherst County	Appomattox County	Bedford County	Campbell County	City of Lynchburg
Climate & Disaster Risk Burden	23%	22%	22%	17%	26%
Environmental Burden	14%	0%	0%	12%	47%
Health Vulnerability	4%	0%	2%	3%	73%
Social Vulnerability	45%	0%	35%	53%	41%
Transportation Vulnerability	34%	48%	28%	59%	59%

What's Next

Oct	Focus Group Meetings
Oct – Nov	Public Survey & Outreach Campaign
Dec	Field Visits with Kimley-Horn, VDOT, Stakeholders
Jan	Safety Workshops
Dec – March	Draft Project Recommendations
March - April	Leadership Commitment
May	CVPDC, CVTPO Plan Approval Consideration.





CENTRAL VIRGINIA SAFETY ACTION PLAN

Safe Streets for All

Questions?

Kelly Hitchcock, Deputy Director of Planning
Kelly.Hitchcock@cvpdc.org; 434-818-7604

www.cvsafestreets.com

Amherst County

Department of Social Services

Director – Jason Meador

Assistant Director – Robin McFadden

Family Services Manager – Drew Coleman

Mission :

Offer timely, appropriate, quality services to individuals and families in order to promote self-sufficiency and to protect children and adults.

Services Offered:

Foster Care / Adoption
Adult Protective Services
Child Protective Services
In home / Prevention Services
Energy Assistance
Emergency Assistance
Emergency Shelter Operations
Employment Services
Family Access to Insurance Security (FAMIS)
Family Partnership Meetings
Home Based Care (Companion Services)
Intake Services
Medicaid
SNAP (Food Assistance)
State/Local Hospitalization
Temporary Assistance to Needy Families (TANF)
Volunteer Services

AMHERST COUNTY DEPARTMENT OF SOCIAL SERVICES ORGANIZATIONAL CHART

Local DSS Board: Todd Rodes, John Marks, David Pugh, and Benjamin Bond

Jason Meador

Director II (1)

Drew Coleman

Family Services Manager (82)

Robin McFadden

Assistant Director (1001217)

Child and Adult Services

Foster Care & Adoption

Benefit Programs: Intake

Benefit Programs: Ongoing

Self-Sufficiency

Administrative Services

Michael Chesser
Family Services Supervisor (65)

Child Protective Services: Investigations
Giovanna Rose
Family Services Specialist III (81)

Hannah Wasvary
Family Services Specialist II (72)

Savanna Hudson
Family Services Specialist I (84)

VACANT
Family Services Specialist I (1001350)

Child Protective Services: Prevention
Paula Harman
Family Services Specialist III (58)

Carmela Dyke
Family Services Specialist II (67)

Amethyst Allen
Family Services Specialist I (75)

Adult Services / Protective Services
Leanne Ragland
Family Services Specialist II (85)

Eric Divers
Family Services Specialist II (4)

Allison Shiflett
Human Services Assistant I (70)

VACANT
Family Services Supervisor (30)

Robert Pugh
Family Services Specialist III (1000993)

Cheyenne Mills
Family Services Specialist I (26)

Leanne Serlis
Family Services Specialist I (54)

Sarah Bergen
Family Services Specialist I (47)

VACANT
Family Services Specialist I (25)

Fran Patton
Human Services Assistant III (69)

Kimberly Davis
Benefit Programs Supervisor (83)

Laura Smith
Benefit Programs Specialist III (49)

Heather Mays
Benefit Programs Specialist II (42)

Sharon Hughes
Benefit Programs Specialist II (61)

Daphne Gilchrist
Benefit Programs Specialist II (15)

Kristin Shockey
Benefit Programs Specialist II (8)

Kayla MacArthur
Benefit Programs Specialist I (64)

VACANT
Human Services Assistant I (46)

Sara Tomlin
Benefit Programs Supervisor (63)

Sarah Caddell
Benefit Programs Specialist III (57)

Marlo Harris
Benefit Programs Specialist II (9)

Robin Gunter
Benefit Programs Specialist II (55)

Stacy Bowman
Benefit Programs Specialist II (43)

Teresa Irving
Benefit Programs Specialist II (74)

Casey Collins
Benefit Programs Specialist II (73)

Haylee Creamer
Benefit Programs Specialist I (5)

Angel Wright
Benefit Programs Specialist I (60)

Tabatha Terry
Benefit Programs Specialist I (48)

Mariah Rodes
Benefit Programs Specialist I (7)

Cindy Walker
Benefit Programs Supervisor (71)

Audrey Millner
Self-Sufficiency Specialist II (19)

Kristy Ramsey
Self-Sufficiency Specialist II (56)

Brooke Stanley
Self-Sufficiency Specialist I (68)

Autumn Paige
Administrative Office Manager (12)

Tracey Brown
Administrative Program Assistant I (18)

Mahogany Harris-Dula
Administrative Program Assistant I (86)

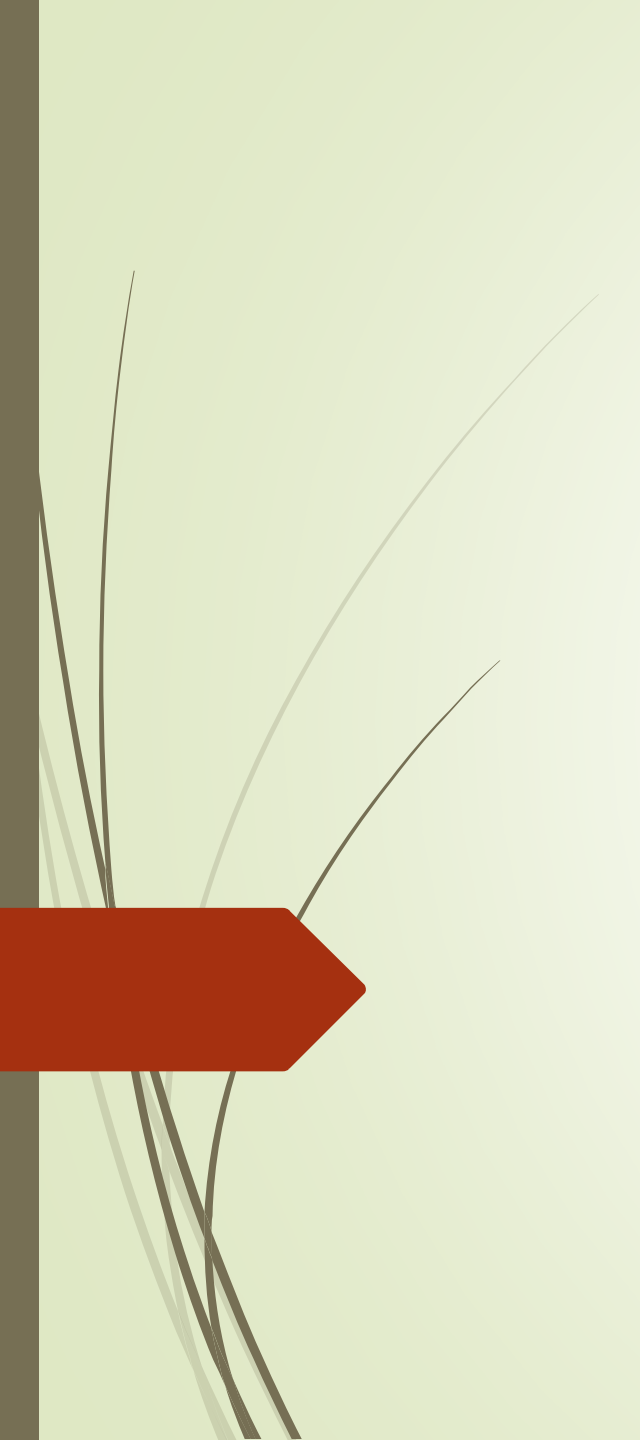
VACANT
Administrative Program Assistant I (59)

VACANT
OFFICE ASSOCIATE III (66)

Stephanie Henson
Office Associate III (38) (part-time)

Christopher Persons (P/T)
Fraud Investigator (1001216)
Reports to Director

VACANT
Benefit Programs Specialist (16)
(Foster Care & Adoption)
Reports to Assistant Director



Amherst County

Department of Social Services

Local Profile Report

SFY 2023



Local Department of Social Services Profile Report - Poverty

Year: 2022	FIPS: 009	Region: Piedmont	Agency Level: II (Two)	HR Policy: Non-Deviating	IT Support: Full	Type of Agency Board: Administrative
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Poverty Thresholds

Single < 65 =
\$15,850

Family of four =
\$30,900

Poverty Rate (%)	Amherst		Piedmont		Statewide	
	All Ages	Children	All Ages	Children	All Ages	Children
2022	12.8%	17.2%	13.7%	17.5%	10.6%	12.8%
2021	12.4%	17.4%	12.8%	17.8%	10.3%	13.3%
2020	11.2%	16.1%	11.6%	15.9%	9.2%	12.2%
2019	12.0%	16.9%	12.7%	18.1%	9.9%	13.3%
2018	13.0%	18.5%	14.4%	19.9%	10.7%	13.8%
2017	12.7%	18.3%	13.5%	18.8%	10.7%	14.0%
2016	14.3%	20.9%	14.1%	19.6%	11.0%	14.3%
2015	15.0%	20.6%	14.8%	20.9%	11.2%	15.0%

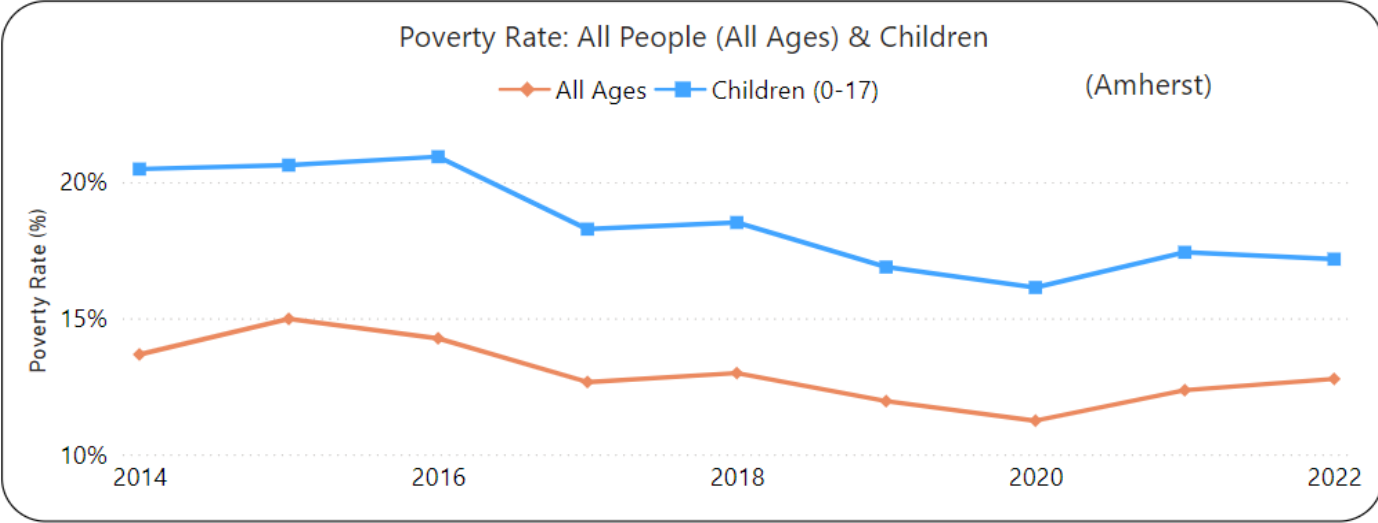
Local Agency

Amherst

Year

Latest Available Year

3,953	Number of People (All Ages) living in Poverty in Amherst, 2022
13%	Percent of People (All Ages) living in Poverty in Amherst, 2022
1,052	Number of Children (< 18 years) living in Poverty in Amherst, 2022
17%	Percent of Children (< 18 years) living in Poverty in Amherst, 2022



Source: U.S. Census Bureau, Small Area Income and Poverty Estimates (SAIPE).



Year:
2022

FIPS:
009

Region:
Piedmont

Agency Level:
II (Two)

HR Policy:
Non-Deviating

IT Support:
Full

Type of Agency Board:
Administrative

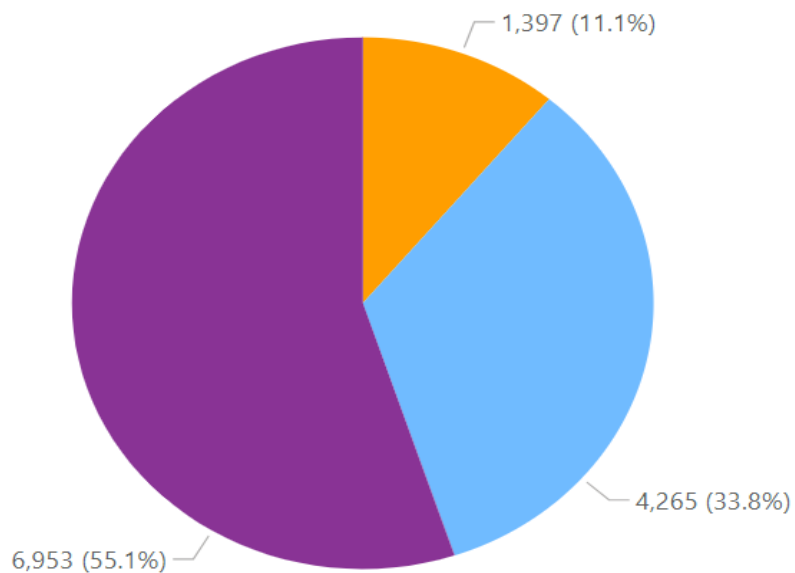
Local Agency:

Amherst

Calendar Year:

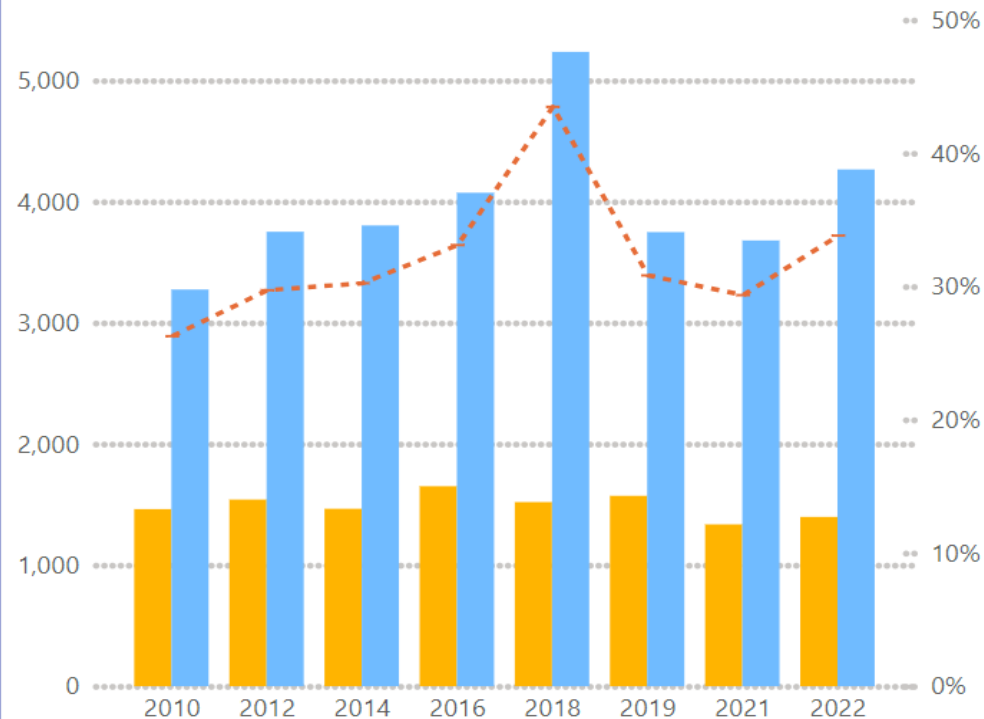
Latest Available Year

Households by Income Group in Locality, 2022



● Households Below Poverty ● ALICE Households ● Households Above ALICE

Households Below Poverty & ALICE Households in Locality



● Households Below Poverty ● ALICE Households - - % Households - ALICE

Source: United Way of Northern New Jersey, United for ALICE, – Virginia Data portal. "ALICE" (Asset Limited, Income Constrained, Employed) represent working family households that are struggling to meet basic living needs.

<https://www.unitedforalice.org/state-overview/Virginia>



Year:
2021

FIPS:
009

Region:
Piedmont

Agency Level:
II (Two)

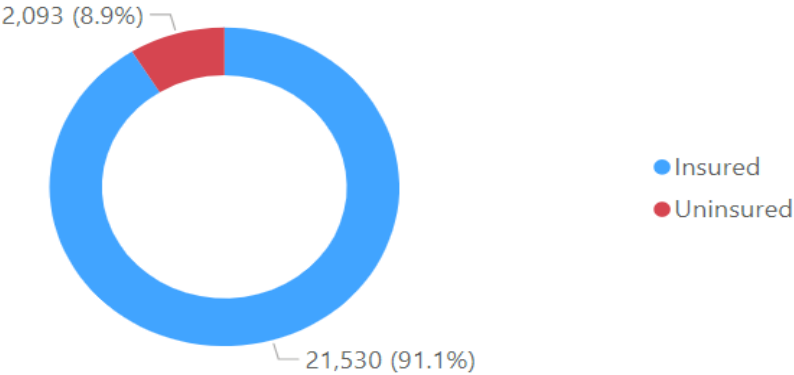
HR Policy:
Non-Deviating

IT Support:
Full

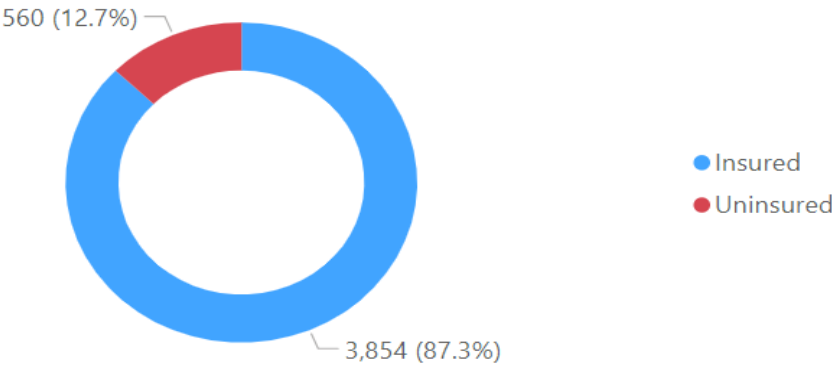
Type of Agency Board:
Administrative

Insurance Status of People Under 65 By Income Level (2021)

All Income Levels (combined)



Income Less Than 138% FPL



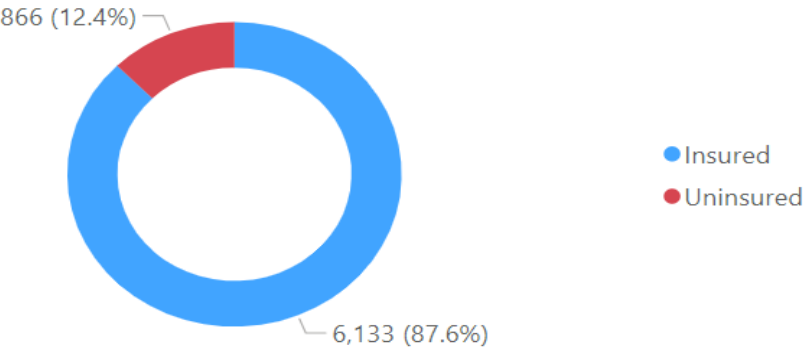
Local Agency:

Amherst

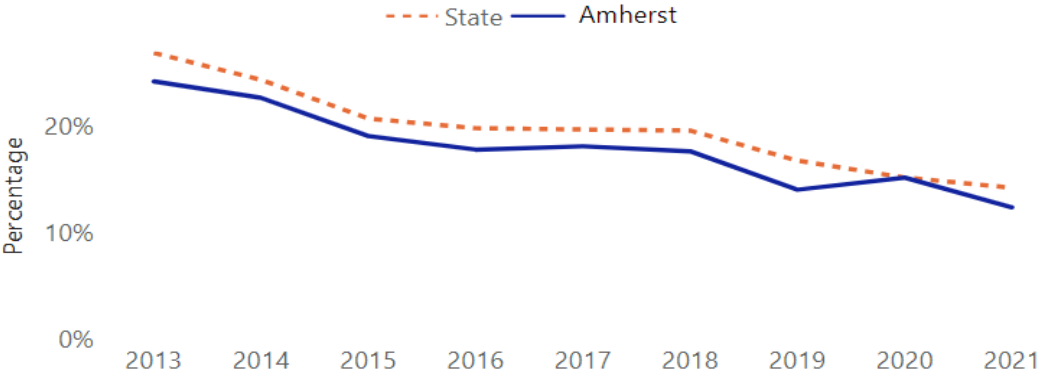
Calendar Year:

Latest Available Year

Income Less than 200% FPL



% Uninsured: People Under 65 With Income <200% FPL



Source: U.S. Census Bureau, Small Area Health Insurance Estimates (SAHIE). "FPL" = Federal Poverty Level.



Local Department of Social Services Profile Report - Births

Year:
2022

FIPS:
009

Region:
Piedmont

Agency Level:
II (Two)

HR Policy:
Non-Deviating

IT Support:
Full

Type of Agency Board:
Administrative

Births	Non Marital Births				Teen Births			
	Amherst		Piedmont	Statewide	Amherst		Piedmont	Statewide
	Count	Percent	Percent	Percent	Count	Rate	Rate	Rate
Total	630	40%	42%	35%	72	9.1	7.8	6.5
White	425	34%	34%	26%	54	8.9	6.5	5.0
Black	187	69%	76%	64%	16	10.5	12.2	9.1
Other race	18	39%	34%	32%	*	5.4	7.3	10.5

(Source: Virginia Department of Health) : Total rates and rates by race are based on combined data from the last five years.

Local Agency:

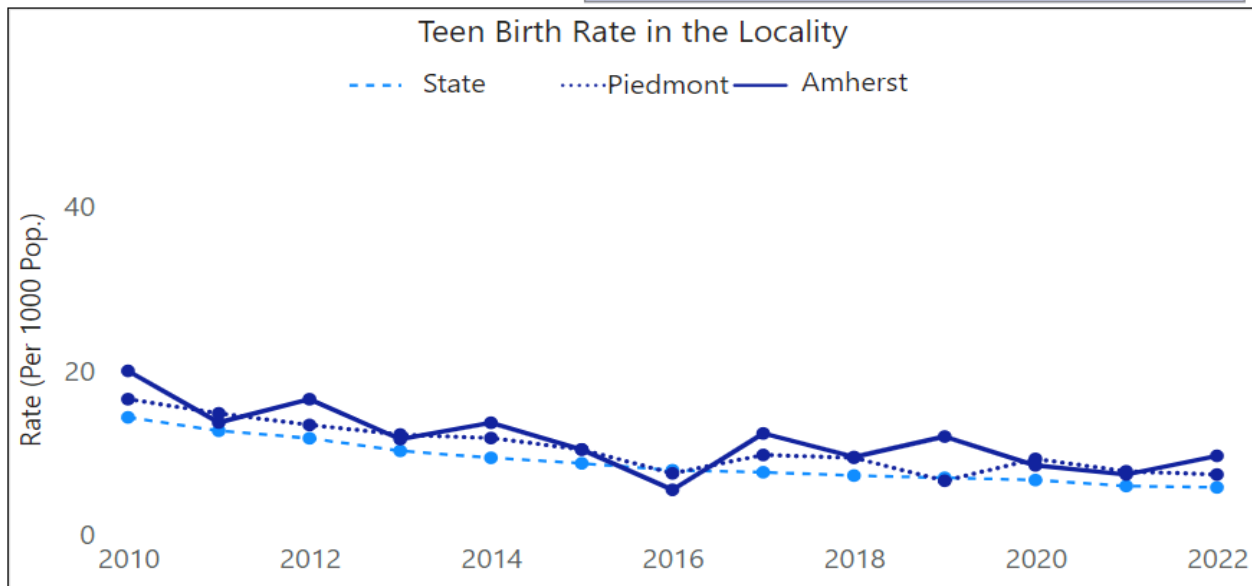
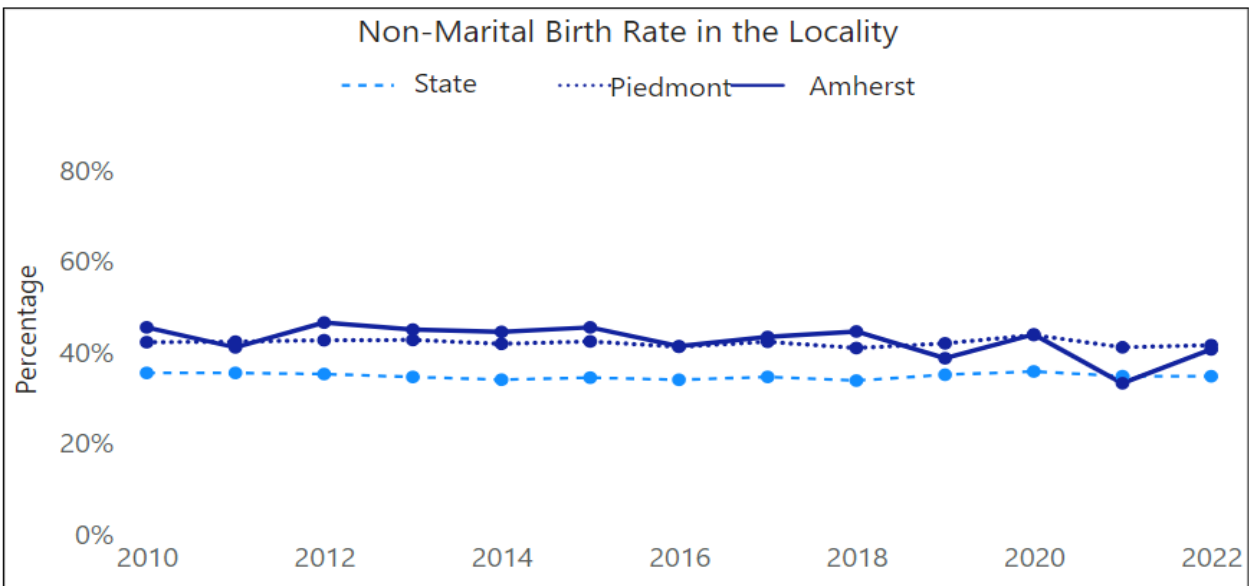
Amherst

Year:

Latest Available Year

30%

Percent of Children living in a single-parent household (Last 5 Years)
(Source: U.S. Census Bureau, American Community Survey)





Year:
2024

FIPS Code:
009

Region:
Piedmont

Agency Level:
II (Two)

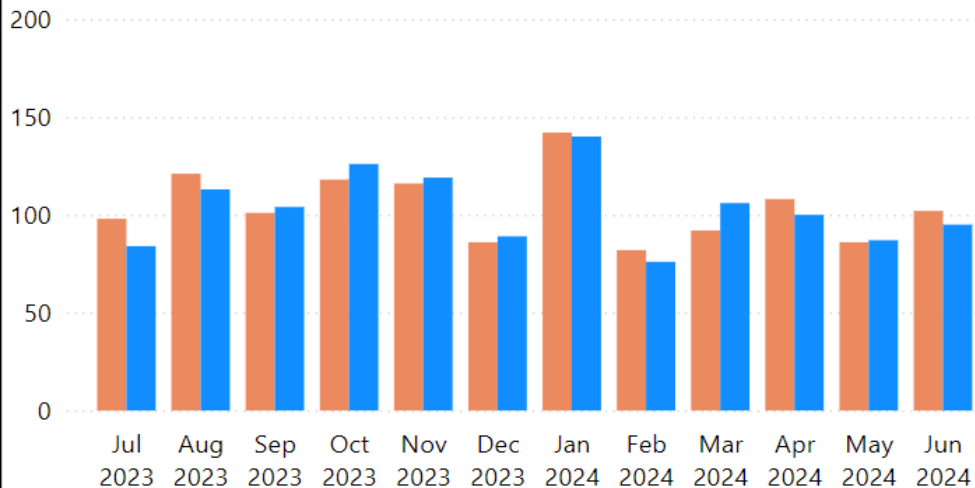
HR Policy:
Non-Deviating

IT Support:
Full

Type of Agency Board:
Administrative

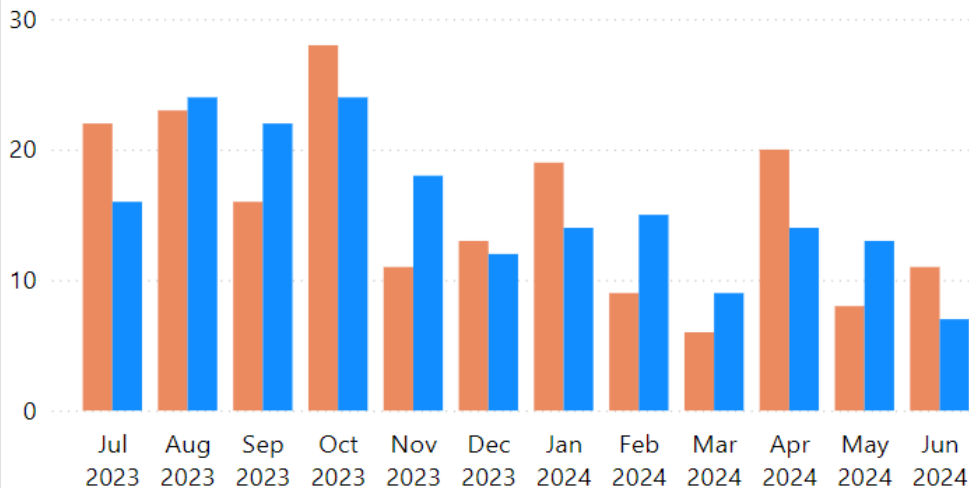
SNAP Applications Received & Disposed in Locality, SFY 2024

● RECEIVED ● DISPOSED



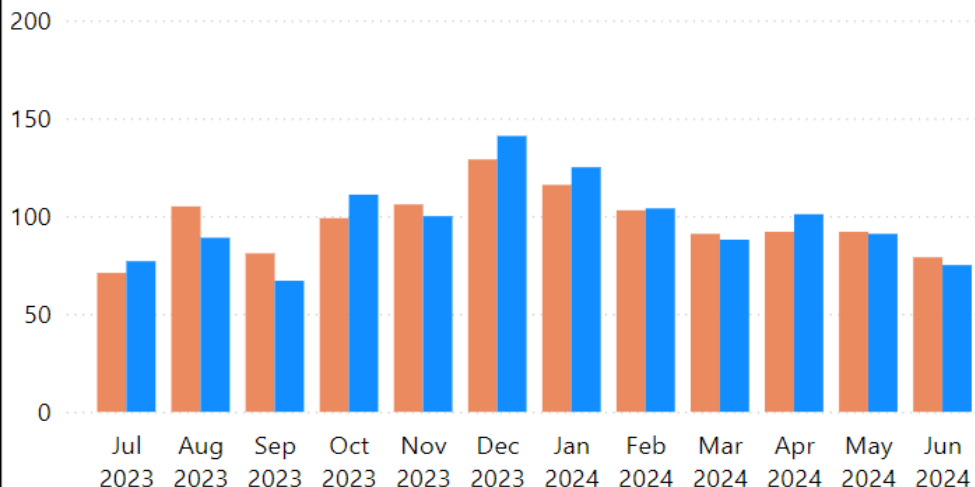
TANF Applications Received & Disposed in Locality, SFY 2024

● RECEIVED ● DISPOSED



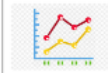
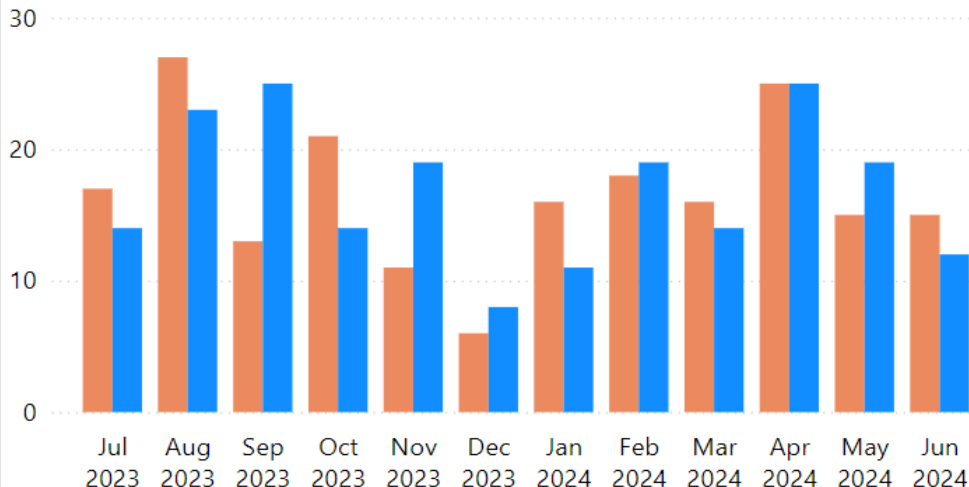
Medicaid Applications Received & Disposed in Locality, SFY 2024

● RECEIVED ● DISPOSED



Child Care Applications Received & Disposed in Locality, SFY 2024

● RECEIVED ● DISPOSED



Region

All

Local Agency

Amherst

Year

Latest Available Year



Annual Local Agency Profile - Benefits

Year:

2024

FIPS Code:

009

Region:

Piedmont

Agency Level:

II (Two)

HR Policy:

Non-Deviating

IT Support:

Full

Type of Agency Board:

Administrative



11490

Residents who received
benefits (SNAP, TANF or
Medicaid) in
SFY 2024

Benefit Clients
served by
State Fiscal Year

Benefit Program

Child Care

SNAP

TANF

MA

Any Benefit

Families

Children

2020

4519

225

8565

8986

90

171

2021

5014

243

9275

9739

92

185

2022

5238

212

9919

10449

158

298

2023

5672

251

10622

11176

206

364

2024

5852

248

10929

11490

218

390

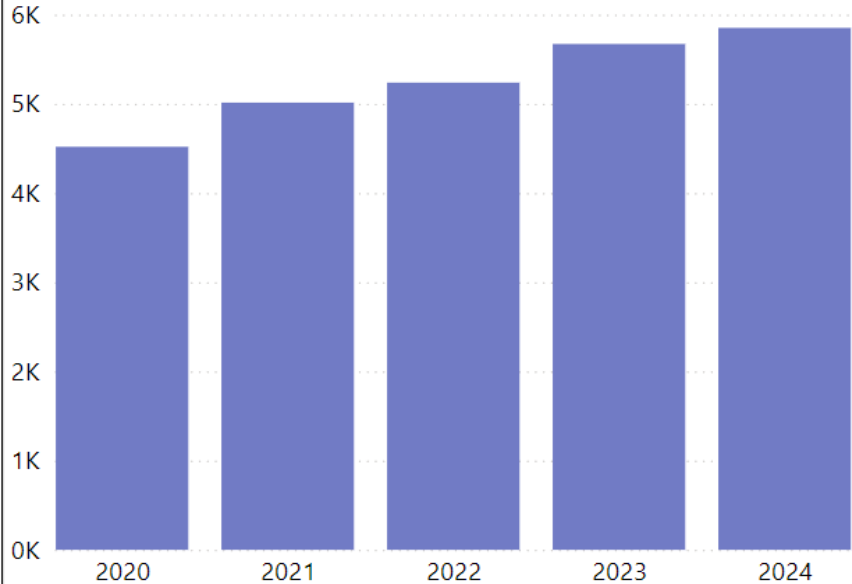
Local Agency

Amherst

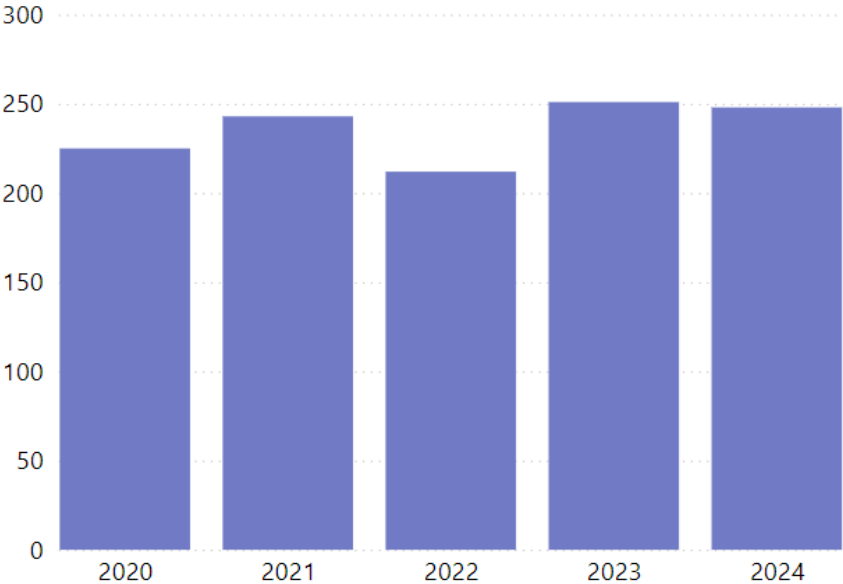
Year

Latest Available Year

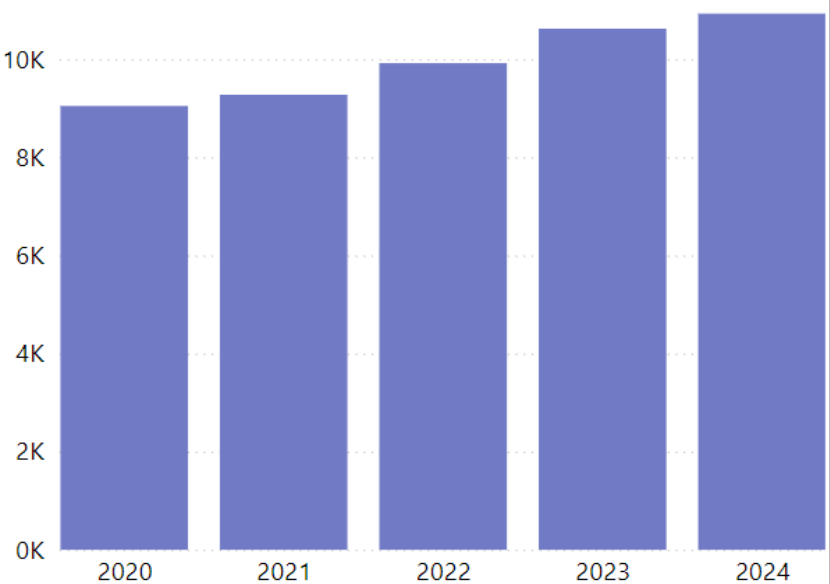
SNAP Clients in Locality



TANF Clients in Locality



Medicaid Clients in Locality





Potential Fraud cases / referrals – since August 2024

Case number	Fraud case	Potential loss	Status	Reason for referral
12513529	114287758	\$0.00	Closed-warning	Lied on residency form
12554928	114385660	TBD	In Progress	Earned income
12551028	114401634	TBD	In Progress	Household comp
12554828	118432135	TBD	In Progress	Household comp
12550778	113739348	TBD	In Progress	Household comp and income
12525728	116479880	\$11,952.00	C/A for indictments	Unearned income
113463439	12554328	TBD	In Progress	Earned income
118432135	12554828	TBD	In Progress	Household and income



Annual Local Agency Profile - Family Services

Year:
2024

FIPS:
009

Region:
Piedmont

Agency Level:
II (Two)

HR Policy:
Non-Deviating

IT Support:
Full

Type of Agency Board:
Administrative

Local Agency

Amherst

Year

Latest Available Year

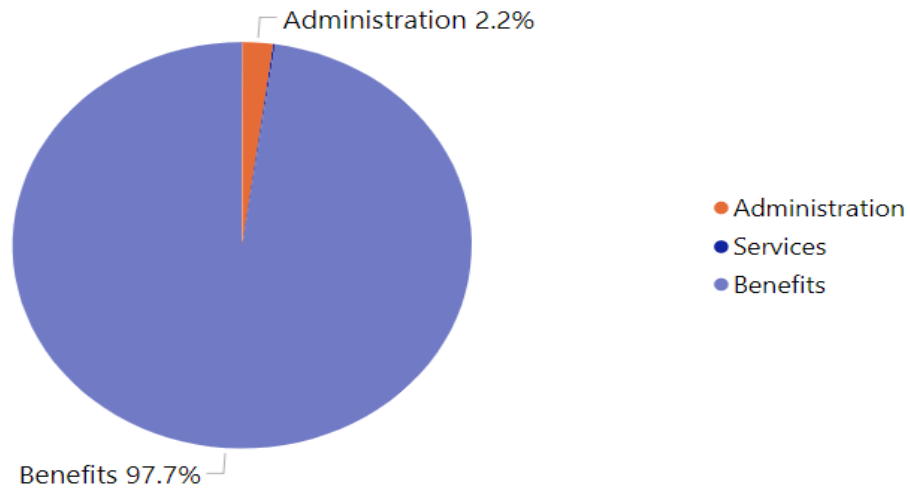
		Sex			Race							Ethnicity			Age					
Family Services Clients	Total Children	Male	Female	Gender Unknown	Black	White	Am Indian/Alaskan Native	Asian	Hawaiian/Pacific Islander	Multi-Race	Race Unknown	Hispanic	Non-Hispanic	Unknown	0-5	6-10	11-15	16-18	19+	Missing Age
Children in Foster Care	18	10	8		5	13							17	1	4	5	6	3	NA	
Children Exited to Adoption	1		1			1							1					1	NA	
Children Receiving Adoption Assistance	33	19	14		7	26							33		2	16	10	3	2	

		Sex			Race							Ethnicity			Age							
Child Protective Services (CPS)	Total Children	Male	Female	Gender Unknown	Black	White	Am Indian/ Alaskan Native	Asian	Hawaiian Pacific Islander	Multi-Race	Race Unknown	Hispanic	Non-Hispanic	Unknown	Under 1	1-3	4-7	8-11	12-15	16-17	18 and older	Age Unknown
Children in CPS Referrals	624	329	284	11	120	371	4	4	1	79	45	20	548	56	55	91	106	143	106	40	5	78

		Sex				Age		
Adult Protective Services	Total Adults	Male	Female	Trans-gender	Gender Unknown	18-59	60 and Older	Age Unknown
Adults (in APS reports)	229	89	140	0	0	36	185	8

Year: 2023	FIPS: 009	Region: Piedmont	Agency Level: II (Two)	HR Policy: Non-Deviating	IT Support: Full	Type of Agency Board: Administrative
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Social Services Spending by Category in Locality, SFY 2023



Local Agency:

Amherst

Year:

Latest Available Year

\$124,835,388

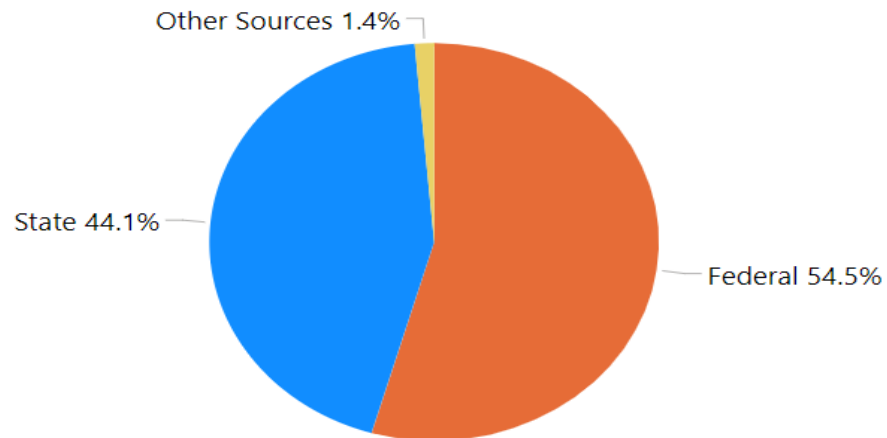
Total amount (incl. NER costs & Special Funds) spent on Social Services in the Locality in SFY 2023

\$1,733,865

Total amount spent on Social Services contributed by the locality in SFY 2023 (incl. NER costs)

Total Social Services Spending by Funding Source in Locality, SFY

Federal State Other Sources



1.3%

0.1%

Other Sources
NER
Local
Special Funds