



BOARD OF ZONING APPEALS



MINUTES

January 11, 2024

Administrative Office Complex
153 Washington Street
Board of Supervisors Room
Meeting Convened - 7:00 PM

1. Call to Order

A meeting of the Board of Zoning Appeals for Amherst County, Virginia was held at 7:00 pm, on January 11, 2024 in the County Administration Meeting Room located in the Amherst Administrative Building on 153 Washington Street, Amherst, Virginia.

Members Present: George Wise (Chair), Peter Bryan and Catherine Gamble

Members Absent: Barbara Woody

Staff Present: Jeremy Bryant (County Administrator), Tyler Creasy (Director of Community Development), Nate Young (Building Official), Sarah Nichols (Assistant Zoning Administrator), Stacey Stinnett (Administrative Assistant).

Chairman Wise called the meeting to order at 7:00 pm with a quorum present to conduct business.

2. Approval of Agenda

The agenda was approved as submitted.

Motion: Bryan The agenda was approved as submitted.

Second: Gamble

The motion was carried by a 3-0 vote.

Mr. Bryan asked staff if the Election of Officers needed to take place at this meeting. Mr. Creasy replied that he had spoken with the County Attorney and was advised that Election of Officers should be held off until the July 11, 2024 Board of Zoning Appeals meeting.

3. Introductions

County Administrator, Jeremy Bryant, introduced Tyler Creasy as the new Community Development Director, Sarah Nichols, as the new Assistant Zoning Administrator, Nate Young, the recurring Building Official and Stacey Stinnett, the recurring Administrative Assistant.

4. Discussion of Code Change for Administrative Variances

Mr. Creasy discussed a current code change that had passed to allow for administrative variances.

5. Discussion on BZA Training Material

Mr. Creasy discussed holding a special meeting with the Board of Zoning Appeals members, staff, and the County Attorney, to briefly review training material. Lunch will be provided for everyone.

The Board of Zoning Appeals members came to a consensus to hold the special meeting on May 9, 2024 at 12:00 pm.

6. Approval of Meeting Dates for 2024

A. 2024 Meeting Dates

The 2024 Board of Zoning Appeals meeting dates were approved as submitted.

Motion: Bryan I make a motion to approve the 2024 Board of Zoning Appeals meeting dates as submitted.

Second: Gamble

The motion was carried by a 3-0 vote.

7. Old/New Business

Mr. Creasy briefly discussed new development within Amherst County, especially focusing on new projects within Madison Heights and the development of the Madison Heights Town Centre.

8. Approval of Minutes for October 3, 2019

A. Minutes

Chair Wise stated that the Board of Zoning Appeals is dispensing the required (3) three-person quorum to make official decisions for approval of the October 3, 2019, Board of Zoning

Appeals minutes due to extraordinary circumstances of George Banton passing away and the COVID pandemic.

Motion: Wise Motion that due to extraordinary circumstances from the passing of the Board of Zoning Appeals Chairman, George Banton, and the COVID pandemic, these minutes are passed with a 2-0 vote.

Second: Bryan

The motion was carried by a 2-0 vote (Gamble abstained).

9. Adjournment

Motion: Wise Motion to adjourn the meeting.

Second: Gamble

The motion was carried by a 3-0 vote.

There was no further business to discuss.

The meeting was adjourned at 7:16 pm.

 7/11/24
Chairman

