



BOOK 39
Page 38-43



AMHERST COUNTY
BOARD OF SUPERVISORS

Board of Supervisors

Drew Wade, Chair
District 5
Claudia Tucker, Vice-Chair
District 2
David W. Pugh, Jr., Supervisor
District 4
Tom Martin, Supervisor
District 1
Chris Adams, Supervisor
District 3

MINUTES

March 19, 2024

Administration Building - 153 Washington
Street - Public Meeting Room
Amherst, Virginia 24521
Meeting Convened - 7:00 PM

County Administrator
Jeremy Bryant

County Attorney
Mark Popovich

I. Call to Order

At a joint meeting of the Amherst County Board of Supervisors and Planning Commission held on March 19, 2024, at 7:00 p.m., the following members were present:

BOARD OF SUPERVISORS:

Drew Wade, Chair
Claudia D. Tucker, Vice-Chair
David W. Pugh, Jr., Supervisor
Tom Martin, Supervisor
Chris Adams, Supervisor

ABSENT: None

STAFF:

Jeremy S. Bryant, County Administrator
Stacey McBride, Deputy County Administrator/Finance Director
Mark Popovich, County Attorney
Kristen Freeman, Clerk

PLANNING COMMISSION:

Derin Foor, Chairman
Beverly Jones, Vice-Chair
Jim Thompson
Catherine Gamble
Michael Bryant

ABSENT: Michael Martineau

Chairman Wade called the meeting to order for the Board of Supervisors at 7:00 p.m.

Chairman Wade then turned the meeting over the Planning Commission and Chairman Foor called the meeting to order for the Commission at 7:00 pm.

NOTE: All Board of Supervisors' meetings are now being streamed live on Facebook and on YouTube.

II. Approval of Agenda

By motion of Supervisor Martin and with the following vote, the Board approved the agenda.

AYE: Mr. Wade, Mrs. Tucker, Mr. Pugh, Mr. Martin, Mr. Adams

NAY: None

ABSENT: None

By motion of Commissioner Foor and with the following vote, the Commission approved the agenda.

AYE: Mr. Foor, Mr. Thompson, Ms. Gamble, Mr. Bryant, Ms. Jones

NAY: None

ABSENT: Mr. Martineau

III. Invocation and Pledge of Allegiance

Supervisor Pugh led the Invocation and Supervisor Martin led the Pledge of Allegiance.

IV. Citizen Comment

There was no public comment.

V. Public Hearing

A. Rezoning 2024-092 Economic Development of Amherst County

Request by the Economic Development Authority of Amherst County for a rezoning of approximately 93 acres from the P-1, Public Lands District to the M-1, Industrial District. The property is identified as Tax Map Number 161-A-146 portion of.

The Joint Public Hearing was opened.

Proponents: None

Neutral: Bernard Proctor, Mr. Proctor commented that the application from the EDA requested 93 acres to be rezoned, the advertisement requested 93 acres, however the support resolution indicates that the entire parcel, 161-A-146, be rezoned and he feels that needs to be clarified.

Opponents: None

The Joint Public Hearing was closed.

By motion of Commissioner Thompson and with the following vote, the Commission recommended approval of Rezoning 2024-092 to the Board of Supervisors.

AYE: Mr. Foor, Mr. Thompson, Ms. Gamble, Mr. Bryant, Ms. Jones

NAY: None

ABSENT: Mr. Martineau

By motion of Supervisor Martin and with the following vote, the Board approved Rezoning of approximately 93 acres south of route 210 as known as Tax Map Number 161-A-146 portion of from P1, Public Lands District to M1, Industrial District.

AYE: Mr. Wade, Mrs. Tucker, Mr. Pugh, Mr. Martin, Mr. Adams

NAY: None

ABSENT: None

B. Solar Ordinance 2024-1 and Amherst County Comprehensive Plan Update
Ordinance 2024-1 and the Comprehensive Plan update are both in regard to utility-scale solar generation facilities. This update takes into account a comprehensive review of the ordinance by the Planning Commission at their August planning workshop.

The Joint Public Hearing was opened.

Proponents: Geri Dokos, Sam Bryant, Abby Thompspon

Opponents: Jeannine Johnson

Bernard Proctor addressed the Board and Commission with concerns regarding definitions, historic regulations, and performance bonds.

The Joint Public Hearing was closed.

By motion of Commissioner Thompson and with the following vote, the Planning Commission recommended approval of Ordinance 2024-1 and the County's Comprehensive Plan update to the Board of Supervisors.

AYE: Mr. Foor, Mr. Thompson, Ms. Gamble, Mr. Bryant, Ms. Jones

NAY: None

ABSENT: Mr. Martineau

Supervisor Martin prefaced his motion to reflect taking out the limitations on megawatts, leaving the cap on the 50 acres, and replacing the words large-scale with utility-scale through-out the ordinance.

By motion of Supervisor Martin and with the following vote, the Board approved Ordinance 2024-1 with noted changes and the update to the 2007-2027 Comprehensive Plan as recommended by the Planning Commission.

AYE: Mr. Wade, Mrs. Tucker, Mr. Pugh, Mr. Martin, Mr. Adams

NAY: None

ABSENT: None

VI. Adjournment of Planning Commission

By motion of Commissioner Gamble and with the following vote, the Planning Commission adjourned at 7:50 pm.

AYE: Mr. Foor, Mr. Thompson, Ms. Gamble, Mr. Bryant, Ms. Jones

NAY: None

ABSENT: Mr. Martineau

VII. Public Hearing

A. Ordinance 2023-11 - MU-TND District and Access Roads
The Planning and Zoning division recently received a request from Perkins and Orrison on behalf of Rown Holdings, LLC for a revision to the County's Mixed-Use/Traditional Neighborhood (MU/TND) Zoning

District. Staff worked with the applicant and developed standards for access roads in the Mixed Use/Traditional Neighborhood District. These standards include the following:

- Multi-family dwellings would be allowed to be setback off an access drive instead of a public right-of-way, plaza or square.
- Parking shall not be permitted between access roads and public right-of-ways.
- On-street parking shall be permitted on access roads.
- Access roads must be landscaped per section 1605 on both sides.
- All multifamily dwellings that front along an access drive shall provide pedestrian connectivity from the principal structure to the public right-of-way.

The Public Hearing was opened.

Proponents: Norm Walton with Perkins & Orrison, representing Sam Patel.

Opponents: None

The Public Hearing was closed.

By motion of Supervisor Martin and with the following vote, the Board approved Ordinance 2023-11.

AYE: Mr. Wade, Mrs. Tucker, Mr. Pugh, Mr. Martin, Mr. Adams

NAY: None

ABSENT: None

VIII. Consent Agenda

By motion of Vice-Chair Tucker and with the following vote, the Board approved the Consent Agenda for March 19, 2024.

AYE: Mr. Wade, Mrs. Tucker, Mr. Pugh, Mr. Martin, Mr. Adams

NAY: None

ABSENT: None

A. Minutes - March 5, 2024

It was moved that the Board adopt the minutes of March 5, 2024.

B. Minutes - March 5, 2024 Budget Workshop

It was moved that the Board adopt the minutes of March 5, 2024 Budget Workshop.

C. Public Safety Use of leftover CIP funds

It was moved that the Board reallocate leftover CIP funds for Public Safety as described.

IX. Special Presentation

A. School Budget Presentation

Dr. Wells, Superintendent of Schools, presented the Board with a Budget Presentation. (See attachment 1)

By motion of Chairman Wade and with the following vote, the Board approved the school budget as presented and directed staff to include it with the county budget for public hearing.

AYE: Mr. Wade, Mrs. Tucker, Mr. Pugh, Mr. Martin, Mr. Adams

NAY: None

ABSENT: None

X. Old Business

A. Budget Discussion

Jeremy Bryant, County Administrator, and Stacey McBride, Deputy County Administrator/Finance Director, presented the board with two budget options. (See attachment 2)

The consensus of the Board was to go with option 2 and fund to the red cut line if the SRO grants are not awarded, and funding to the green cut line with the addition of 1.5 additional DSS positions if the SRO grants are awarded. It was also discussed that if the SRO grants are not awarded, the one-time IT Strategic Plan be replaced with the recurring Cybersecurity request. Additionally, the Board directed staff to hold off on the public hearing and adoption of the County operating budget until the status of the SRO grants is known.

AYE: Mr. Wade, Mrs. Tucker, Mr. Martin

NAY: Mr. Pugh, Mr. Adams

XI. County Administrator's Report

A. Boards/Commissions/Committees - Quarterly update (April 1 - June 30, 2024)

For the Board's information.

XII. County Attorney's Report

The County Attorney had no matter to discuss.

XIII. Liaison and Committee Reports

A. Parks, Recreation & Cultural Development Board- Tom Martin

Supervisor Martin reported that Hill Studio came to the last Parks and Recreation Board meeting and gave a presentation on the Parks and Recreation Master Plan. Mr. Martin also reported that Parks and Recreation is hosting an Easter egg hunt on Saturday, March 23, 2024, at 3:00 pm at the Coolwell Recreation Center.

B. Agriculture Committee - Claudia Tucker

Vice-Chair Tucker reported that the Agriculture Committee met on March 11, 2024, and the committee is down two people. If anyone knows of anyone interested in serving on the committee, please let us know. The final receipts for the 2023 Fair are not in yet but should be within the next month. Mrs. Tucker also reported that Jeremy Bryant and Eric Bowen walked the land across from the high school with WD from Cole Amusements scouting the area for the potential of using it as a Fair site. WD informed staff that the property across from the high school is not suitable for the amusement equipment.

XIV. Departmental Reports

A. Landfill Fees Briefing

Brian Thacker, Director of Public Works, presented the Board with information regarding landfill fees. (See attachment 3)

B. Amherst County Museum & Historical Society - Annual Report

Octavia Starbuck gave the Board a verbal report on the Amherst County Museum & Historical Society.

XV. Citizen Comment

Sam Soghor addressed the Board regarding the Registrar.

XVI. Matters from Members of the Board of Supervisors

Chair Wade thanked Mr. Bryant and Mrs. McBride for their hard work on the budget.

Vice-Chair Tucker stated that she would like to establish some guidelines and policies for the intent of the future fund.

Supervisor Pugh addressed Mr. Soghors comment during citizen comment and clarified a statement that was made earlier in the meeting.

Supervisor Martin stated that work has begun on Route 29, Route 151, and Toytown Rd with new traffic patterns and he asks people to take their time and be careful. He also stated that March 20, 2024 is a red flag day for brush fires so he asks everyone to be careful with outdoor burning.

Supervisor Adams asked if the Board and staff could reevaluate the county code regarding derelict structures and tax abatement.

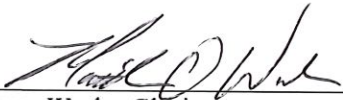
XVII. Adjournment

By motion of Supervisor Martin and with the following vote, the Board adjourned at 9:21 pm.

AYE: Mr. Wade, Mrs. Tucker, Mr. Pugh, Mr. Martin, and Mr. Adams

NAY: None

ABSENT: None



Drew Wade, Chair
Amherst County Board of Supervisors

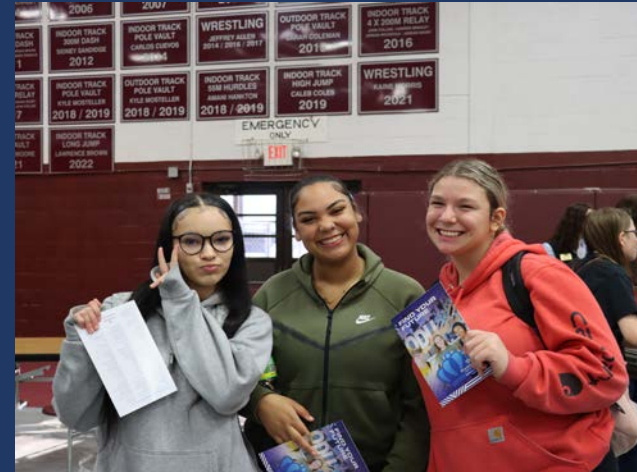


Jeremy Bryant, County Administrator



**Amherst County
Public Schools**

Attachment 1



FY 2024 – 2025 Proposed Budget Presentation

March 19, 2024

Board of Supervisors Support

Amherst County Public Schools appreciates the collaborative relationship with the Board of Supervisors and the support with the budget and construction project at Amherst County High School.

- Increased school funding by \$2,500,000 in 2023-2024
- Fully funded the High School Addition/Renovation Project

ACHS Construction



2024-2025 Budget Priorities



Main Budget Priorities:

1. Maintain class sizes below the Standards of Quality to support student success.
2. Continue to build programs that provide opportunities for all students to complete their school year ready for the next grade level or life after high school.
3. Maintain competitive pay scale to surrounding divisions.



2024-2025 Operational Budget Information

01

Budget Enrollment

02

General Assembly
Mandates

03

Summary of
Revenues

04

Division Salary
Adjustment

05

Summary of
Expenditures

06

CARES & All in
Virginia Funds

07

Closing Information

08

Final Thoughts

TEAM AMHERST
- A C P S -



Budget Enrollment

01



What enrollment number will ACPS use to build the 2024-2025 Budget?

State

Governor's, House and
Senate projection -

3,712.90

Weldon Cooper

Short Term - 3,741

Mid Term - 3,793

Long Term - 3,757

Amherst

Division projection –

3,775



The Proposed Budget is based on the lowest ADM projection – 3,712.90



General Assembly Mandates

02



Proposed General Assembly Mandates

Governor

- 1% Bonus for SOQ Funded Staff (FY2025)
- 2% Raise for SOQ Funded Staff (FY2026)
- Expanded staffing requirements for Reading specialist (K-8)
- Expansion of VPI slots

General Assembly

- 3% Compensation Increase for SOQ Funded Staff (FY2025)
- 3% Compensation Increase for SOQ Funded Staff (FY2026)
- **Waiting on final budget details**





Summary of Revenue

03



Proposed State Revenue

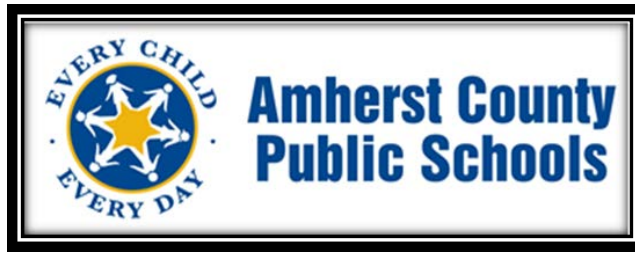
Governor's Proposed
Budget

\$ 39,319,849

General Assembly

**Projected to be \$1,600,000
above the Governor's
Proposed Budget***

*Calc Tool Not Received



Division Salary Adjustment

04

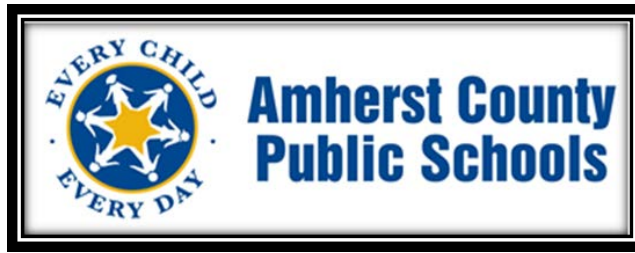
Division Salary Adjustment

■ Personnel ■ Everything Else

The division's proposed budget provides for:

- 4% Employee salary adjustment for both SOQ and non-SOQ positions
- Additional 1% for bus assistants and cafeteria staff (non-admin)



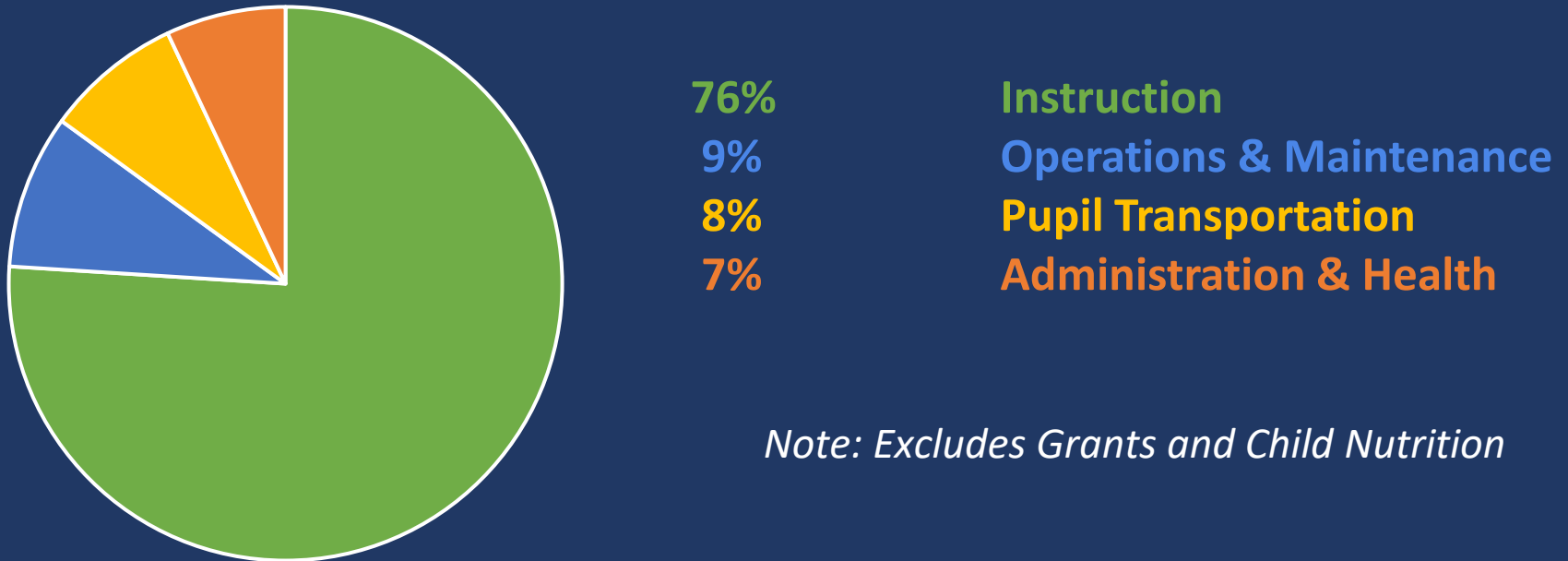


Summary of Expenditures

05

ACPS Budget by the *NUMBERS*

Major areas that make up the ACPS Operating Budget



Note: Excludes Grants and Child Nutrition

CARES & All in Virginia Funds

06

CARES FUNDS

Current Year (FY2023-2024) Funded Positions (6.2 FTE)

- School Counselor
- Attendance Officer
- Instructional Specialist (2)
- CTE Coordinator
- ISD Instructor (.5)
- Grant Writer (.7)

***CARES Funding ends September 30, 2024**

All in Virginia Funding

Total Allocation: \$1,809,747.00

Tutoring/Learning
Acceleration

\$1,266,823

Literacy

\$361,949.00

Chronic Absenteeism

\$180,975.00

Closing Information

07

Board of Supervisors Funding Request

**Amherst County Public Schools
requests level funding from the Board
of Supervisors**

\$16,402,089

Community Conversations



Amherst County Public Schools welcomes any comments or suggestions concerning the proposed budget plan.

Information will be provided on the following platforms:

1. Website
2. Social Media Accounts
3. School Messenger
4. Public Meetings



**Amherst County
Public Schools**

Final **Thoughts**

Every Child, Every Day!

Balancing the FY 2025 Operating Budget



AGENDA



- ▶ Review Direction Given to Staff
- ▶ Staff Recommendation
- ▶ What if we get the SRO grants?
- ▶ Final Direction for Staff





Staff Direction Given for this Discussion

Directions for Staff

- ▶ Use the Future Fund for the FY 2025 medic unit
- ▶ Move the Supplemental Recurring cut line below the SROs
- ▶ Find funding for Supplemental Recurring costs above the cut line
- ▶ This equates to adding 20 positions to the FY 2025 budget, or 21 positions if using the green cut-line



Staff Recommendation



What Staff found (what if County doesn't receive the SRO grants)

Funds to start with	\$987,547
Reduce COLA from 3.7% to 3%	\$139,400
Adjustment to State Revenue	\$10,000
Comp Board Salary Adj.	\$65,800
Health Insurance Savings	\$135,000
SRO Grants Match not being used	\$134,000
	\$1,471,747
Public Safety Positions	(\$897,465)
SRO Positions	(\$556,675)
Remaining Funds:	\$17,607

What if the County Receives the SRO grants?

Funds to start with	\$987,547
Reduce COLA from 3.7% to 3%	\$139,400
Adjustment to State Revenue	\$10,000
Comp Board salary adj	\$65,800
Health Insurance Savings	\$135,000
	\$1,337,747
Public Safety Positions	
	(\$897,465)
Remaining Funds	\$440,282
Fund Additional Supplemental Recurring Projects	
Cybersecurity Enhancement	(\$49,900)
457 Match	(\$72,000)
1 DSS Family Services Supervisor	(\$66,426)
Funds Still Available or for Savings:	\$251,956

FY 2025 SUPPLEMENTAL BUDGET REQUESTS

	Board Priority	Recurring Costs	One-time Costs	Other Funding Sources	Total
ONE TIME PROJECTS					\$ -
Sheriff Dept Roof	1		\$ 15,000		\$ 15,000
Courtroom lights(all 3)	2		\$ 40,000		\$ 40,000
IT Strategic Plan	3		\$ 49,990		\$ 49,990
Admin Building Server Room HVAC	4		\$ 30,000		\$ 30,000
Coolwell wall-door	5		\$ 5,000		\$ 5,000
Administration vehicle	6		\$ 49,900		\$ 49,900
Courthouse Propane Tank Fencing	7		\$ 13,000		\$ 13,000
Grounds Trailer	9		\$ 35,000		\$ 35,000
Clerk Storage Room	10		\$ 3,500		\$ 3,500
Slope mower	11		\$ 48,000		\$ 48,000
Maintenance Shop HVAC	12		\$ 22,000		\$ 22,000
RECURRING PROJECTS					
Public Safety Div. Manager - Support Services	4	\$ 100,500	\$ 15,000		\$ 115,500
12 new EMS/Firefighter Positions	1	\$ 796,965	\$ 49,500		\$ 846,465
1 SRO no longer grant funded	2	\$ 76,428			\$ 76,428
6 SROs no longer grant funded	3	\$ 480,247			\$ 480,247
Cybersecurity Enhancements Protection	5	\$ 49,900			\$ 49,900
457 Match	6	\$ 72,000			\$ 72,000
DSS Family Services Supervisors	7	\$ 66,426		\$ 31,259	\$ 97,685
Fund to here is SRO grants are received					
DSS Family Services Supervisors	7	\$ 66,426		\$ 31,259	\$ 97,685
DSS Part-time fraud investigator	8	\$ 12,722		\$ 5,986	\$ 18,708
Merit Pay	9	\$ 292,380			\$ 292,380
Plan Reviewer	10	\$ 87,100			\$ 87,100
Library position from part-time to full-time	11	\$ 27,868			\$ 27,868
Coolwell field light maintenance	12	\$ 20,000			\$ 20,000
Clerk Part-time funding	13	\$ 18,731			\$ 18,731
					\$ -
Total of Cost to the General Fund		\$ 2,167,693	\$ 375,890		
Total Other Funding Sources				\$ 68,504	
Total Project costs					\$ 2,612,087

FY 2025-2029 CAPITAL IMPROVEMENT PLAN									
Project Number		Board Score	FY 24-25	FY 25-26	FY 26-27	FY 27-28	FY 28-29	Beyond 2029	Total
	Medic Unit		\$ 475,000						\$ 475,000
	Future Fund		\$ 475,000						
25	Reassessment	1.00	\$ 200,000	\$ 200,000	\$ 200,000				\$ 600,000
21	EMS Pharmacy	2.75	\$ 137,809	\$ 33,586	\$ 33,586	\$ 33,586	\$ 33,586	\$ 33,586	\$ 305,739
22	CPR Devices - Replacement	4.75	\$ 188,603						\$ 188,603
27	New Public Safety Station	14.25	\$ 45,000	\$ 670,000	\$ 6,000,000				\$ 6,715,000
1	Landfill Leachate Pump	3.00	\$ 65,000						\$ 65,000
34	Comm Atty Case Management	5.50	\$ 66,650						\$ 66,650
3	Thrashers Dam Slope Repair - Staff moved out after new information	6.75			\$ 75,000				\$ 75,000
19	Circuit Court Renovations	16.25	\$ 82,667						\$ 82,667
33	Courthouse HVAC	7.50	\$ 233,190	\$ 226,745					\$ 459,935
31	Courthouse Repairs	10.25	\$ 250,000						\$ 250,000
15	Library Stairs	9.75	\$ 170,000						\$ 170,000
			\$ 1,438,919						
20	Dispatch Remodel	11.75	\$ 84,102						\$ 84,102
	911 funding will pay this		\$ 84,102						
30	Brush Truck 32 - Pedlar	12.00		\$ 375,000					\$ 375,000
28	Brush Truck 16 - Amherst Fire	12.50		\$ 375,000					\$ 375,000
32	Monroe Window Replacement	12.25		\$ 200,000					\$ 200,000
16	Learning Lane	13.75		\$ 50,000					\$ 50,000
2	Grounds Truck	15.75		\$ 125,000					\$ 125,000
17	Administration Building Updates	16.25		\$ 80,000					\$ 80,000
26	Burn Building Addition	18.50		\$ 73,800					\$ 73,800
4	Replace County Signs	19.75		\$ 80,000					\$ 80,000
18	Admininstration Paving	21.00		\$ 180,000					\$ 180,000
12	Sara Lu Christian Trail Expansion	22.25		\$ 1,260,000					\$ 1,260,000
6	Recycle Compactor - 60-West			\$ 90,000					\$ 90,000
5	Compactor Replacement - Coolwell			\$ 300,000					\$ 300,000
13	Splashpad			\$ 250,000					\$ 250,000
8	Roll-off Truck Replacement			\$ 300,000					\$ 300,000
9	Articulating Dump Truck-Replace			\$ 500,000					\$ 500,000
11	Coolwell Lights Retrofit			\$ 420,000					\$ 420,000
14	Treasurer Renovation			\$ 58,600					\$ 58,600
23	Cardiac Monitors - Replacement			\$ 547,285					\$ 547,285
24	EMS Div. Manager Vehicle			\$ 133,795					\$ 133,795
10	Landfill Dozer Replacement					\$ 600,000			\$ 600,000
									\$ -
	Total Capital Cost Est.		\$ 1,998,021	\$ 6,528,811	\$ 6,308,586	\$ 633,586	\$ 33,586	\$ 33,586	\$ 15,536,176
	Total Operating Impact Est		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	Total Expenditure		\$ 1,998,021	\$ 6,528,811	\$ 6,308,586	\$ 633,586	\$ 33,586	\$ 33,586	\$ 15,536,176
	Funding Sources		FY 24-25	FY 25-26	FY 26-27	FY 27-28	FY 28-29	Beyond 2029	Total
	Grant /Financing			\$ 1,008,000					\$ 1,008,000
	Financing		\$ 84,102		\$ 6,000,000				\$ 6,084,102
	Future Fund		\$ 475,000						\$ 475,000
	Recurring funds needed			\$ 33,586	\$ 33,586	\$ 33,586	\$ 33,586	\$ 33,586	\$ 167,930
	General Fund Unassigned Fund		\$ 1,438,919	\$ 5,547,849	\$ 275,000	\$ 600,000	\$ -	\$ -	\$ 7,861,768
	Total Financing		\$ 1,998,021	\$ 6,589,435	\$ 6,308,586	\$ 633,586	\$ 33,586	\$ 33,586	\$ 15,596,800

Direction for Staff

- ▶ Option 1: Prepare the budget to the red-cut line on the capital improvement plan, fund all of the one-time supplemental items and fund to the red-cut line on the supplemental recurring, funding the medic unit from the future fund and a 3-percent COLA for staff.
- ▶ Option 2: Prepare the budget to the red-cut line on the capital improvement plan, fund all of the one-time supplemental items and fund to the green-cut line on the supplemental recurring pending the SRO grants, funding the medic unit from the future fund and a 3-percent COLA for staff. (Staff recommendation)
- ▶ Option 3: Board direct staff.





THANK YOU



PUBLIC WORKS

LANDFILL RATES OVERVIEW

March 19, 2024



What are the Various Rates?

- **Solid waste Gate Rate:** \$55.50 per ton (Adjusted October 1, 2023)
 - *All commercial customers without a business license (MSW and C&D)*
 - *Amherst residents once the free 1 ton threshold exceeded in calendar month*
- **Solid Waste Discount Rate:** \$44 per ton
 - *All commercial customers with a business license*
- **Tires:** First 12 free per year, then \$275 per ton thereafter
- **Clean Yard Waste:** Free for residents, \$34 per ton for businesses
- **Non-friable Asbestos:** \$44 per ton for account holders, \$55.50 per ton otherwise
 - *Old siding (Contractors), roofing materials (Scottish Inn, England buildings)*
 - *Requires Hazardous Waste Manifest from Commonwealth of Virginia*



What Else Does the Landfill Accept?

- **Clean Dirt, Gravel, Concrete:** Free for residents, businesses
 - *Public Works reuses materials for landfill, other outside projects*
 - Examples include road surfacing material, daily cover for landfill
- **Household Hazardous Waste:** Free for residents
 - *Includes items like used motor oil, propane tanks, old paint, and electronics*
 - Motor oil is recycled in Maintenance Shop heater
 - Outside recycle agencies pick up other materials as requested by Public Works
 - *Cannot accept from businesses*