



**AMHERST COUNTY
BOARD OF SUPERVISORS**

Board of Supervisors

David W. Pugh, Jr., Chair
District 4
Tom Martin, Vice-Chair
District 1
L.J. Ayers III, Supervisor
District 3
Claudia Tucker, Supervisor
District 2
Drew Wade, Supervisor
District 5

MINUTES

March 1, 2022

Meeting Convened - 5:00 PM

County Administrator
Dean C. Rodgers

County Attorney
Mark Popovich

I. Call to Order

At a budget workshop meeting of the Amherst County Board of Supervisors held on March 1, 2022 at 5:00 p.m., the following members were present:

BOARD OF SUPERVISORS:

David W. Pugh, Jr., Chairman
Tom Martin, Vice-Chair
L. J. Ayers III, Supervisor
Claudia D. Tucker, Supervisor
Drew Wade, Supervisor

ABSENT: None

STAFF:

Dean C. Rodgers, County Administrator
David R. Proffitt, Deputy County Administrator
Regina M. Rice, Clerk

Chairman Pugh called the meeting to order at 5:00 p.m.

NOTE: All Board of Supervisors' meetings are now being streamed live on Facebook and on YouTube.

II. Discussion

A. Revenue Projections

County Administrator Rodgers reported on the following:

- 1) Revenue has increased .5%
- 2) A proposed 5% COLA
- 3) A health insurance increase of 15%
- 4) New debt service for the high school renovation project (\$75K)

The Board discussed a personal property tax adjustment and requested staff to calculate several different percentage options to address this.

B. Proposed Budget

Operating Budget – No comments were made by the Board.

Supplemental Budget

Grants Administrator – Supervisors Tucker and Wade supported.
Chairman Pugh, Vice-Chair Martin and Supervisor Ayers did not support.

Deputy Fire Marshal - It was the consensus of the Board to move the Grants Administrator and Deputy Fire Marshal below the red cut line on the Recurring Cost Projects. (See Attachment 1)

There was a discussion regarding janitorial services whether to keep-in house or stay with outside contractors.

By motion of Supervisor Martin and with the following vote, the Board voted to stay with the current contracted janitorial service.

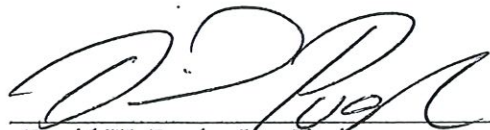
AYE: Mr. Pugh, Mr. Martin, Mr. Ayers
NAY: Mrs. Tucker and Mr. Wade
ABSENT: None

Capital Improvement Plan – It was the consensus of the Board to accept the list as presented. (See Attachment 2)

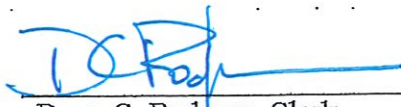
III. Adjournment

By motion of Supervisor Wade and with the following vote, the Board adjourned at 6:10 p.m.

AYE: Mr. Pugh, Mr. Martin, Mr. Ayers, Mrs. Tucker and Mr. Wade
NAY: None
ABSENT: None



David W. Pugh, Jr., Chair
Amherst County Board of Supervisors



Dean C. Rodgers, Clerk

FY 2023 SUPPLEMENTAL BUDGET REQUESTS WORKSHEET

Project Number		Board Priority	Staff Priority	Recurring Costs	One-time Costs	Other Funding Sources	Total
	ONE TIME PROJECTS						\$ -
8	Coolwell HVAC	3.2	3		\$ 12,000		\$ 12,003
10	911 Security Cameras	4.4	2		\$ 24,000		\$ 24,002
6	Coolwell Restroom Roof	4.4	4		\$ 12,000		\$ 12,004
5	Stonehouse Roofs	6.0	6		\$ 9,182		\$ 9,188
15	Monacan Roofs	6.6	8		\$ 11,200		\$ 11,208
18	IT Security Cameras	7.4	5		\$ 4,000		\$ 4,005
11	DSS Vehicle	7.6	7		\$ 12,332	\$ 5,803	\$ 18,142
7	Depot ERV Replacement	9.0	11		\$ 14,500		\$ 14,511
19	IT Electronic Locks	10.4	10		\$ 1,620		\$ 1,630
2	Air Lock Administration Building	12.4	12		\$ 13,500		\$ 13,512
25	Inspection Vehicle	13.6	14		\$ 45,000		\$ 45,014
3	Coolwell Flooring	13.8	15		\$ 11,000		\$ 11,015
16	Maintenance Tablets	13.8	13		\$ 13,500		\$ 13,513
4	Monroe Flooring	14.8	16		\$ 12,000		\$ 12,016
9	Leaf guards for park facilities	16.4	18		\$ 5,500		\$ 5,518
30	Family Services Playground	16.6	21		\$ 20,000		\$ 20,021
28	Boat	18.4	17		\$ 30,000		\$ 30,017
22	RC Mower	19.2	20		\$ 50,000		\$ 50,020
29	Snow plow	19.4	19		\$ 10,000		\$ 10,019
							\$ -
							\$ -
	RECURRING COST PROJECTS						
12	DSS - TCP timekeeping	3.0	3	\$ 1,958		\$ 922	\$ 2,883
21	Signature Software	4.6	5	\$ 4,800			\$ 4,805
26	Grants Administrator	1.0	1	\$ 67,000	\$ 15,000		\$ 82,001
24	Deputy Fire Marshall	2.4	2	\$ 81,900	\$ 90,900		\$ 172,802
23	457(b) Match	4.8	4	\$ 72,000			\$ 72,004
32	Outreach Librarian	6.0	6	\$ 53,600			\$ 53,606
27	Special Events Coordinator	7.4	7	\$ 53,600			\$ 53,607
13	DSS - FSS Supervisor	7.2	8	\$ 48,185		\$ 22,675	\$ 70,868
14	DSS - BP Supervisor	8.6	9	\$ 51,214		\$ 24,101	\$ 75,324
							\$ -
Total of Cost to the General Fund				\$ 434,257	\$ 417,234		
Total Other Funding Sources						\$ 53,501	
Total Project costs							\$ 905,258

FY 2023-2027 CAPITAL IMPROVEMENT PLAN

Project Number		FY 22-23	FY 23-24	FY 24-25	FY 25-26	FY 26-27	Beyond 2027	Total
1	Replace Bright Software (3 year project)	\$ 400,000						\$ 400,000
2	Courthouse Security	\$ 253,115						\$ 253,115
7	Medic 2	\$ 302,970						\$ 302,970
8	Amherst Fire Engine 13	\$ 871,615						\$ 871,615
9	Clerk Dehumidifiers	\$ 50,000						\$ 50,000
	Seminole Park	\$ 150,000						\$ 150,000
	Mill Creek Improvements	\$ 103,000						\$ 103,000
	Trail Improvements	\$ 44,000						\$ 44,000
11	Sheriff Command Center			\$ 129,985				\$ 129,985
4	802 Truck - Public Safety		\$ 78,750					\$ 78,750
3	Mini - bus replacement(requesting a new quote)		\$ 99,742					\$ 99,742
5	Riveredge Phase 3B		\$ 2,497,500					\$ 2,497,500
14	Roll-off Truck		\$ 225,000					\$ 225,000
10	Mill Creek Campground		\$ 100,000					\$ 100,000
12	Splashpad		\$ 200,000					\$ 200,000
6	Monroe Parking Lot Expansion		\$ 77,000					\$ 77,000
13	Boom Axe		\$ 200,000					\$ 200,000
15	Medic 3		\$ 300,674					\$ 300,674
16	Monelison Engine 22		\$ 767,485					\$ 767,485
17	Medic 50			\$ 313,750				\$ 313,750
18	800 Truck - Public Safety			\$ 93,750				\$ 93,750
19	Medic 49				\$ 326,820			\$ 326,820
21	806 Truck - Public Safety				\$ 97,500			\$ 97,500
20	Brush AFD 16				\$ 218,750			\$ 218,750
22	Pedlar Brush 32 2005				\$ 218,750			\$ 218,750
23	Medic 5					\$ 339,897		\$ 339,897
24	Fire Station(placeholder)						\$ 4,000,000	\$ 4,000,000
	Total Capital Cost Est.	\$ 2,174,700	\$ 4,546,151	\$ 537,485	\$ 861,820	\$ 339,897	\$ 4,000,000	\$ 12,460,053
	Total Operating Impact Est	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	Total Expenditure	\$ 2,174,700	\$ 4,546,151	\$ 537,485	\$ 861,820	\$ 339,897	\$ 4,000,000	\$ 12,460,053

	Funding Sources	FY 20-21	FY 21-22	FY 22-23	FY 23-24	FY 23-24	Beyond 2024	Total
	Grant	\$ 125,000	\$ 2,123,000	\$ 125,000	\$ 125,000	\$ -	\$ 1,000,000	\$ 3,498,000
	ARPA funding	\$ 297,000	\$ -				\$ 1,000,000	\$ 1,297,000
	Recurring funds needed	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -
	Reserves - Parks	\$ -						\$ -
	General Fund Unassigned Fund	\$ 1,752,700	\$ 2,423,151	\$ 412,485	\$ 736,820	\$ 339,897	\$ 2,000,000	\$ 7,665,053
	Total Financing	\$ 2,174,700	\$ 4,546,151	\$ 537,485	\$ 861,820	\$ 339,897	\$ 4,000,000	\$ 12,460,053