



AMHERST COUNTY PLANNING COMMISSION MEETING



MINUTES

April 15, 2021

Administrative Office Complex
153 Washington Street
Public Meeting Room
Meeting Convened - 7:00 PM

1. Call to Order

MEMBERS PRESENT: Michael Martineau (Chair), Michael Bryant (Vice Chair), Jim Thompson, Catherine Gamble, Beverly Jones, Derin Foor, David Pugh (Board of Supervisors Liaison-Non Voting), Andrew Proctor (EDA Liaison-Non Voting)

STAFF PRESENT: Jeremy Bryant (Director of Community Development), Stacey Stinnett (Administrative Assistant), Tyler Creasy (Assistant Zoning Administrator)

MEMBERS AVAILABLE VIRTUALLY: Beverly Jones, Derin Foor &

Chairman Martineau called the meeting to order at 7:02 pm.

2. Approval of Agenda

The agenda was approved as submitted.

Planning Commission Recommendation:

Motion: Motion to approve the agenda as submitted.

Motion made by: Jones

Second: Foor

Motion carried by a 6-0 vote.

3. Citizens Comments

There were none.

4. Ordinance No. 2021-0004 Food Truck, Trailer or Cart

A. Ordinance No. 2021-0004 Food Truck, Trailer or Cart

Mr. Tyler presented the Planning Commission with the drafted Ordinance and stated that Food Trucks, Trailers and Carts have become increasingly popular and can already be seen throughout the County. Currently there is no zoning ordinance in place to regulate such operations. The proposed ordinance would set standards and regulations for all food truck, trailer and or cart operations in Amherst County.

The Planning Commission had a brief discussion and made changes to the ordinance.

Mr. Martineau stated that the Coolwell Recreation Center would be a great place to have more than one food trucks.

Mr. Proctor stated Food Trucks do better when there are events versus when they remain in one location at all times.

Planning Commission Recommendation:

Motion: Motion to approve Ordinance 2021-0004 with changes and send to the Board of Supervisors.

Motion made by: Jones

Second: M. Bryant

Motion carried by a 6-0 vote.

5. Site Plan Review

A. 2021-140 Amherst County Landfill Office Addition

In accordance with Section 1103 of the Amherst County Zoning Ordinance, a minor site plan has been submitted by Amherst County for the addition of office space to an already existing landfill office in Amherst, located at tax map parcel 150-A-48. The parcel on which the office will be located currently comprises 278.631 acres. Copies of the plan were reviewed by the Developmental Review Committee on March 24, 2021. The following sections summarize staff and agency comments with respect to the major elements of the plan.

Mr. Creasey presented the staff report and stated that staff recommends the approval of the proposed site plan with the following condition:

1. Approval from the Service Authority

Planning Commission Recommendation:

Motion: Motion to approve site plan 2021-140 Amherst County Landfill Office Addition with staff recommended conditions.

Motion made by: Thompson

Second: M. Bryant

Motion carried by a 6-0 vote.

6. Old/New Business

Mr. J. Bryant informed the Planning Commission that a new youth participant was interested in applying to be a non-voting member on the Planning Commission. The Planning Commission asked that staff see if Dr. Arnold, School Superintendent for Amherst County, had any recommendations for other youth participants that may be interested as well. The Planning Commission stated that would like to see two (2) youth participants serving on the Planning Commission. Mr. J. Bryant stated he would organize that and have the Planning Commission interview the participants in one of the meetings.

Mr. J. Bryant mentioned to the Commission that the Building Community Placemaking Signs had completed the sign in Lowesville and the next project location for a sign would be in the village of Elon.

Mr. J. Bryant informed the Planning Commission that the Route 29 Business Beautification Corridor Committee has money in their budget and they are wanting suggestions on ways to spend that money to make the business corridor look more appealing.

Mr. J. Bryant brought to the Planning Commissions attention that they were all invited to attend the Phelps Road School Project ribbon cutting ceremony held on April 29th at 11:00 am.

7. Adjournment

There being no further business to discuss, the meeting was adjourned at 7:40 pm.

Planning Commission Recommendation:

Motion: Motion to adjourn.

Motion made by: Foor

Second: Thompson

Motion carried by a 6-0 vote.

A handwritten signature in black ink, appearing to read "Michael K. Hunt", with a long horizontal flourish extending to the right.