AMHERST COUNTY SERVICE AUTHORITY BOARD
MEETING MINUTES

AGENDA
April 6, 2021

Administration Building - 153 Washington Street - Public Meeting Room
Amherst, Virginia 24521
1:30 p.m.

I. Call to Order

II. Citizen Comment

III. Approval of Agenda

IV. Approval of Minutes

A. ACSA Board Meeting – March 2, 20201

V. Special Presentation

A. ACSA Refinancing of 2017 BB&T Loan
R. T. Taylor, Davenport & Co.

VI. Monthly Financial Report

A. February 2021 Financial Report

VII. Old Business

A. Staff Report

VIII. New Business

A. Appropriation

B. Proposed County Code Changes

C. Miscellaneous ACSA Matters

IX. Citizen Comment

X. Closed Session

A. ACSA Executive Director 2020 Performance Evaluation Discussion

XI. Matters from the Members of the Service Authority Board

XII. Adjournment

MINUTES

At a regular meeting of the Amherst County Service Authority Board, held at the Amherst County Administration Building on Tuesday, the 2nd day of March, 2021, at 1:31 p.m., the following members were present:

SERVICE AUTHORITY (ACSA) BOARD:

PRESENT:	David W. Pugh, Jr., Board Chair Tom Martin, Board Vice Chair Jennifer Moore, Board Member Wesley Woods, Board member	ABSENT:	Turner Perrow
STAFF:	Robert A. Hopkins, PE, Executive Director/Board Secretary Richard Hall, Assistant Director Mike Lockaby, ACSA Attorney Regina M. Rice, Executive Assistant/Clerk to Boards		

I. Call to Order

Board Chair Pugh called the meeting to order at 1:30 p.m.

II. Citizen Comment

Mr. Barrett, 114 Odins Bow Road, described his need for a sanitary sewer extension and connection and previous discussions with ACSA Executive Director Hopkins on this matter. Hopkins suggested that Mr. Barrett attend the meeting, provided a site map to all Board members, and noted ACSA's attempt to at least start extension of sewers along Woodys Lake Rd, but that work would have been an addition to the water and sewer relocations for which VDOT was paying to facilitate the early 2021 road improvements. Although this new work would be at ACSA cost, VDOT was concerned that the addition to the ACSA scope of work might delay the initiation of the VDOT project and said the sewers could not be extended until the VDOT project was complete.

III. Approval of Agenda

By motion of Board member Moore and with the following vote, the ACSA Board approved the agenda for April 6, 2021:

AYE:	Mr. Pugh, Mr. Martin, Ms. Moore, Mr. Woods
NAY:	None
ABSENT:	Mr. Perrow
ABSTAIN:	None

IV. Approval of Minutes

By motion of Board member Woods and with the following vote, the Board voted to approve the minutes of the March 2, 2021 ACSA Board meeting:

AYE:	Mr. Pugh, Mr. Martin, Ms. Moore, Mr. Woods
NAY:	None
ABSENT:	Mr. Perrow
ABSTAIN:	None

V. Special Presentation

The ACSA Board was informed by the ACSA Executive Director and R. T. Taylor, Davenport & Co, ACSA's financial consultants, at the March 2021 Board meeting of an opportunity to refinance and refund ACSA's remaining 2017 bond/loan with the current bond holder, Truist Bank (formerly BB&T Bank), at a lower interest rate (2.01%), prepayment penalty waiver, and saving approximately $25,000 annually, keeping the current November 2037 payoff date. The Board directed the Executive Director to continue working on this and report back at the April meeting. The attached draft financial documents were sent to Board members last week for review and generation of questions prior to this meeting and the resolution adoption request.

Mr. R. T. Taylor, Davenport & Co., made a special presentation on this matter at the March ACSA Board meeting and was on the phone April 6 to answer Board questions and comments. Taylor provided a history of the work to date, including the original intent to refinance the BB&T loan thru the Virginia Resources Authority, and BB&T's proposal to refinance at 2.01%, waive the prepayment penalty, and revise the current amortization schedule with the existing payoff date. He requested action today on attached Resolution 2021-A-0002-R to facilitate meeting the 4/20 closing deadline. He reminded the Board that the initial recommendation for this at the prior meeting noted an estimated saving of approximately $405,000 for the rest of the load period, and updated calculations have improved that to just under $415,000, and the 6% present value savings is twice the industry benchmark of 3%.

Board Vice Chair Martin asked about savings. Taylor referenced Pg. 6 of the "Final Numbers" attachment and described the various chart column showing that ACSA annual savings should approximate $24,000, or almost $415,000 over the 17 years remaining in the loan. Martin expressed the Board's appreciation for Davenport & Co. watching out for ACSA's interests, which was seconded by Board Chair Pugh.

By motion of Board member Martin and with the following vote, the Board voted to approve Resolution 2021-A-0002-R and directed ACSA staff to continue to work with Davenport & Co. and other parties to finalize the refinancing:

AYE:	Mr. Pugh, Mr. Martin, Ms. Moore, Mr. Woods
NAY:	None
ABSENT:	Mr. Perrow
ABSTAIN:	None

VI. Monthly Financial Report: February 2021

A. February 2021 Financial Report

Staff Report:

1. Water

a. Revenues:

Sales	+ $130,886.10 (+26.65%) vs. 2020
Total revenues	+ $148,176.16 (+28.36%) vs. 2020

b. Connections: $19,710 (+706.45%) vs. 2020

To date in 2021, 5 new water service connections:
14.3% of 2020 total (35)
17.7% of 5 year annual average (28.2)
7.7% of pre-recession annual average (65)

2. Wastewater

   a. Revenues:

Sales	+ $35,095.90 (+28.13%) vs. 2020
Total revenues	+ $38,376.44 (+29.98%) vs. 2020

   b. Connections:

   To date in 2021, 1 new service connection:

   6.3% of 2020 total (16)
   9.3% of 5 year annual average (10.8)
   6.7% of pre-recession annual average (15)

3. Water and Wastewater

a.	Sales:	+ $159,157.17 (+20.97%) vs. 2020
b.	Revenues:	+ $186,552.60 (+28.68%) vs. 2020
c.	Total Revenues:	+ $186,048.47 (+28.49%) vs. 2020

4. Summary:

   ACSA continues to start 2021 very strongly compared to 2020. Sales and revenues in both water and wastewater are double digit percent positive compared to the same period of 2020. New service connections are starting slow, but that is normal for winter; March saw several new connections in both water and wastewater.

Executive Director Hopkins reported monthly financials, reflecting on February 2021. He reported that ACSA continues to start well in 2021; the first two months of 2021 are the best first two months since he joined ACSA in 2016. He noted that COVID has hit ACSA harder in 2021 so far than in 2020, more customers are having trouble paying their monthly bills, but still no extreme impact on ACSA.

Board Chair Pugh reflected on how well things are going to date. No other Board member commented.

VII. Old Business:

Hopkins reported the following, verbally and/or by report in the agenda packet:

A. ACSA Staff Report

1. James River Bank Stabilization Project

   - Hopkins is waiting for a nationwide permit (spring 2021?) and results of Case grant.
   - No change to severity of problem.
   - Hurt & Proffitt completed topographic surveying base drawing (see attachments), and preliminary design of temporary repair; Hopkins is reviewing/commenting.
   - ACSA continues to stockpile construction demolition debris for bank stabilization.
   - Hopkins working with US Rep. Ben Cline's office staff on a requested earmark of budgeted money for the James River project.

   Executive Director Hopkins referred Board members to the attachments and noted that they show that the river has eroded approx. 20' of river bank since 2006, with a maximum in one area of 38'. He described the attached photo at the south end of the drawing, where the bank juts out into the river; he said that just past that is where the 2007 bank revetment begins.

Hopkins informed the Board that the US Congress has revived Congressional earmarks, where representatives and senators can request money for specific necessary projects in their districts. This is not a request for more money, but specific use of already budgeted money. Hopkins has already contacted the office of US Representative Ben Cline to request money for the ACSA James River Bank stabilization project and will keep the Board informed of progress.

Board Vice Chair Martin asked if the US Army Corps of Engineers is aware of this work. Hopkins explained that the Corps is aware, having designed the 2018 revetment project, knowing the available money fell short to complete the work, and Hopkins has contacted the Corps since 2018 to try to get more work done. He also noted that when he contacted Cline's office, he explained the previous two revetment projects and that the earmark work should be done as a followup Corps project.

Board Chair Pugh noted the normal long list of ACSA projects in this agenda section and that the Board was scheduled for a post-meeting closed session, and requested that Hopkins abbreviate his discussions to save time.

No other Board member commented.

2. Water & Sewer Rehabilitation/Extension/Replacement Infrastructure Work

- Woodvue Dr. Water Main Replacement

  Hopkins noted resuming easement acquisitions for 2021 construction.

- Joint ACSA-County sanitary sewer extension program, Lakeview Drive

  Hopkins noted resuming easement acquisitions for 2021 construction.

- Old Madison Sewage Pump Station upgrade

  Hopkins reported that bid documents are being prepared for a new control box at Lighthouse Lift Station.

- VDOT Woodys Lake Road Project, ACSA Water and Sewer Relocations:

  Hopkins reported the project is being closed out; the last contractor pay request is received and being processed and the last VDOT reimbursement of ACSA being prepared.

- VC Mobile Home Park:

  Hopkins reported the $100,000 request to help fund this project presented by Delegate Walker as up to $250,000, which was approved by the General Assembly in an amendment to the State budget now under review by the Governor and expected to be approved. The extra funds may allow project expansion to extend a water line down Colony Rd to the Central VA Training Center water system, replace lines to the Lower Rapidan area and trailer park, and connect to the City's water main, initiating an ACSA-City water systems interconnection. Hopkins plans to do this work using ACSA's crew to stretch this money out and complete more work, hopefully in 2021. He will continue working with Del. Walker's staff on accessing the money.

  In response to questions from Board Chair Pugh, Hopkins noted the Colony Rd water main would extend ACSA's line and proposed new replacement water lines within CVTC would be within ACSA easements, for ownership and operation by ACSA. The existing lines are very old and will need to be replaced soon, anyway; better to do it now, if the money can be used so.

- RiverEdge Park:
  * Nothing new to report since last Board meeting.
  * Hopkins looking into ways to maintain water to the park and customers connected to City water supply line to CVTC (likely to be closed).
- Graham Creek Reservoir Dam Improvements Project:

  Hopkins reported his review of Hurt & Proffitt's preliminary design work and his work with owners of the property across Graham Creek from the emergency spillway discharge about ACSA including a revetment of their stream bank to minimize damage during spillway use.
- Berkshire Place Sanitary Sewer Extension:
  * Nothing new to report since last Board meeting.
  * Hopkins mailed letters to homeowners from whom ACSA would need sewer easements regarding support of project and willingness to grant easements. He has heard from two; needs to follow up with others.
- West Vail Court Sanitary Sewer Extension:

  Hopkins reported that the developer is reviewing the County Attorney's draft agreement. Upon approval and execution, Hopkins will start Hurt & Proffitt on design, for bidding and construction later in 2021.

There were no Board comments on any of these matters.

3. EDA Business Friendliness Initiative (per Board-adopted priority chart)

   Mr. Hopkins reported that:

   Priority 1a, Complete evaluation of water and sewer availability fees: Rates and fees benchmarking study is normally presented in April, but will is delayed until the May meeting; Hopkins will email it to Board members in April for review.

   Priority 1b, Publicize methods of calculating availability fees: Hopkins said this will be discussed in New Business.

   Priority 1c, Policy for payment of high availability fees over multiple years: Hopkins said this will be discussed in New Business.

   Priority 1d, Availability fee reductions for line extensions all or partially funded with local, state, or federal grants: Hopkins reported this at a previous meeting as needing to be removed from the list, since fee reductions are precluded by County Code.

   Priority 2, Major upgrade to communications efforts: Hopkins reported working on updates to existing or new ACSA web site. Board member Moore asked if he was working with a consultant; Hopkins replied that he is. He also said he plans to turn this over to the Assistant Director when Mr. Hall completes more important work in June; Hall is probably more able to progress this work.

   Priority 3, Policy regarding ACSA construction of water and sewer lines

   * Hopkins has been communicating this with developers on a per-project basis with, but this should be part of County Code changes that Hopkins is working on with the County Attorney.

Priority 4, Strategic plan for aggressive development/services initiatives

* Hopkins to come back to the ACSA Board and also involve the Economic Development Authority in this.

Hopkins reported emailing to Board members last week additional testimonials of ACSA improvement in business friendliness, including one from the County Community Development Dept. Director, taking the total to over a dozen in the past couple months.

There were no other Board comments on any of these matters.

4. COVID-19

Hopkins reported hearing from the County Finance Dept. Director about, and applying for, more State money to help ACSA customers with utility account arrearages. The Municipal Utility Relief Program had $293,000 left over from its 2020 appropriation that is preferred to be spent. He is waiting for response, but has already prepared the public notice and application to be mailed. His plan, like in 2020, is to prioritize customers already on and up to date paid on installment payment plans, then those that get on plans and make the initial payment, and then others if any money remains.

There was no Board member comment, other than Board Chair Pugh saying this all sounds allright with him.

5. Seminole Plaza Shopping Center

Hopkins updated the Board on previous discussions regarding this, including the history and difficulty in getting the shopping center owners to maintain the private sanitary sewer system and respond to blockages and overflows because they don't acknowledge ownership and responsibility for the sewers. There was an overflow 9/2020 on a private residence on the private system immediately downgradient from the Plaza that the shopping center owners refused to address; the home owner hired a contractor to clear construction debris out of the sewer. It was during this event that Hopkins did courthouse research and found purchase deeds that seem conclusive that the shopping center owners own the sewer system, but they still refused to act; the deeds were sent to the Health Dept. and County Attorney. Six months later, the same manhole is overflowing again, much worse and for a much longer time, with backups into the house plumbing and raw sewage flowing thru the yard and downhill to other lots. The Health Dept. again tried to get the shopping center owners to act, to no avail.

On 3/31, the County Administrator convened a meeting of the two County Attorneys, the Commonwealth Attorney, three Health Dept. staff, two Dept. of Environmental Quality staff, and Hopkins. Resulting action items were:

- The Health Dept will issue a Notice of Alleged Violation (completed 3/31);
- The County Administrator will get the County Building Official involved (the CBO was to issue a notice of violation 4/1);
- The County Administrator and County Attorneys will send a letter of complaint (was to be done 4/1);
- DEQ will consider using DEQ funds to repair the sewer and go after reimbursement;
- Action by the Commonwealth Attorney will be held as a last resort;

- If the shopping center owners do not act and DEQ cannot pay for it, ACSA will repair the sewer and go after reimbursement with County help. This will require ACSA Board approval, as it would violate ACSA policy prohibiting ACSA work on private utilities.

The result of the action items was that the Plaza owners had a contractor clear the line within 48 hours. There is no way to know if this is a final resolution of the ownership matter, though the courthouse documents seem to make it conclusive. We will have to wait until future sewer blockage issues to arise.

There were no Board member comments.

VIII. New Business

A. Appropriation

Hopkins requested the Board to approve the appropriation, explaining that $325,000 was re-appropriated into the 2021 budget from the 2020 budget line item for the Woodys Lake Rd water and sewer relocations in January. The end of 2020 saw ACSA project expenditures of which he was unaware until he got the December 2020 financial report from the County Finance Dept in February, showing a deficit in this budget line item at the end of 2020 which must be rectified for the 2020 audit, currently underway. The requested appropriation of $150,000 from the January $325,000 re-appropriation would reconcile the issue.

Board member Martin requested clarification that this is not an ACSA budget overage. Hopkins confirmed, noting that $325,000 remaining in the 2020 budget was re-appropriated into the 2021 budget for the same project, and now $150,000 of that same $325,000 is being moved back into the 2020 budget to address the deficit. Martin said he understood.

By motion of Board Chair Pugh and with the following vote, the ACSA Board approved the appropriation:

AYE:	Mr. Pugh, Mr. Martin, Ms. Moore, Mr. Woods
NAY:	None
ABSENT:	Mr. Perrow
ABSTAIN:	None

There was no other Board member comment.

B. Proposed County Code Changes

Hopkins reported this to be a continuation of a previous Board meeting discussion about which he is not requesting Board action at this meeting, but updating the Board for continuing review and discussion and a future decision. He said he has three proposed Code changes to be made by ordinance to facilitate economic development in Amherst County and address two ACSA business friendliness action items. He noted that County Attorney Lockaby has already reviewed them.

The first is Section 15-121. He proposed changing the term "availability charge" to "availability fee", which is the term ACSA staff uses and denotes a one-time payment (fee) instead of ongoing payments (charge). He also wants to change the phrase "system capacity" to "average daily water", because ACSA has historically calculated availability fees based on average daily water use, not system capacity, and system capacity can be much higher that developer planned water use, which results in higher availability fees then necessary and bad impact on developers.

Hopkins used the proposed W4 Car Wash project as an example. The project will include a water purification/re-use system. Average daily water use will range from 2,125 gallons per day (when the system is operating) to 12,570 gpd (when the system is not). The existing Code language would require ACSA using 12,570 gpd to calculate the water and sewer availability fees as over $342,000, when the developer has no intention of daily using that much water. Using the anticipated daily average of 2,125 gpd results in fees of $57,955, which fees ACSA needs, along with the expected water sales, the developer needs to proceed with the work. This would also address ACSA business friendliness action item 1c.

Board Chair Pugh asked a couple questions, to which he got satisfactory replies.

Proposed changes to Section 15-129 would again change "charge" to "fee", make the Section easier to understand, allow developers to pay high availability fees over a number of years (addressing ACSA business friendliness action item 1c), and include all historic ACSA methods of calculating availability fees (addressing ACSA business friendliness action items 1b and 1c). Hopkins noted that Board member Woods' previous suggestion that the developer be required to pay at least 30% of the fee upfront is included, and that the County Attorney recommends that the ACSA Board, not the Executive Director, make the decision to allow fees to be paid over multiple years, which would be fine with Hopkins.

Pugh asked about ACSA inability to collect the fees if they are spread out over years if the development fails; he does not want large ACSA expenditures to extend infrastructure to new development for which ACSA then cannot be repaid; he thinks ACSA should get a guarantee of fee payment. Hopkins replied that, as proposed, this would only apply to existing water and sewer infrastructure; if the development fails after only a few years, ACSA will get those few years of fees without having expended any money for new lines. He agreed that a guarantee for new infrastructure extension to serve the development would be appropriate and he can add that to the proposed change, working with the County Attorney.

The proposed change to Section 15-131 would increase water and sewer account deposits to $100 each from the current $45 each, to try to address large annual write-offs of unpaid accounts. He believes relocating customers see that their last utility bills are higher than their deposits and decide they are better just moving away without paying the last bills, leaving ACSA with the unpaid amounts that have to be written off each year. He thinks that an increased deposit will get those customers to pay their last bills to get their higher deposits back, reducing the annual write-offs, which Hopkins promised the Board in 2017 to try to address.

Board Vice Chair Martin said he is OK with all the proposed changes, except for the payment of availability fees over multiple years, which he thinks will be difficult on ACSA staff. He is also opposed to "financing" developer fees, to which Board Chair Pugh agreed. Martin said he thinks that reducing the fees, as in the case of W4 Car Wash, should be sufficient; ACSA should not also finance the fees.

Board member Woods suggested that it be included in the Code as an option for ACSA, at Board discretion. Martin agreed, depending on how it is administrated.

Hopkins will make the suggested changes and email them to Board members later in April for review, asking them to respond with questions and comments, so he can prepare a draft ordinance(s) for Board approval at the May meeting, to be forwarded to the County Supervisors for adoption.

There was no other Board comment.

C. Miscellaneous Matters

1. New Hire

   ACSA hired Nathaniel Trumbo, a retired US Marine Corps veteran, as a Water Treatment Operator Apprentice at ACSA's water filtration plant. He started work March 16 and is expected to become a valuable operator.

2. Water Treatment Operator Training Grant

   The Water Environment Federation is now offering grants for training of water treatment operators. ACSA is looking into applying for grant funds for ACSA operators (Hunter Glass, Nate Trumbo) to attend Virginia Tech Short School ($500 each), which will be virtual this autumn.

3. Joint ACSA-County Sanitary Sewer Extensions Funding Program

   Supervisors approved a $1 million contribution to ACSA from an anticipated American Rescue Plan $6.213 million stimulus funding award, to help the County increase raises for staff and still balance the 2022 budget. The $1M will replace the annual County contribution to the Program for 5 years, after which the situation will be re-visited. The $1M is currently planned by ACSA senior staff for at least one of the two projects to replace ACSA treatment plants with pump stations and accompanying sewer extensions in neighboring areas, which were scheduled for the early 2030's, each of which should be eligible for at least $250,000 in DEQ grant funding per the 2019 State approval of the VA Association of Municipal Wastewater Agencies initiative for DEQ grant funding to replace treatment plants with pump stations, which initiative began as a Hopkins initiative with DEQ, the State Water Control Board and VAMWA.

   Board Chair Pugh questioned the use of the $1M as planned, noting that the program intent is for sanitary sewer extensions; he said he thinks the money should be used for such extensions in the Lakeview area of Madison Heights. Hopkins replied that the proposed projects include sewer extensions and the possible failure of the treatment plants, and the impacts on all the homes in those areas for which the existing sanitary sewers would be useless, make it reasonable to use the money in that way. Failure of either plant could require emergency projects for pump stations solely at ACSA cost, instead of being able to include $500K in DEQ grants for the work.

   Board member Moore asked about rules for use of the funds. Hopkins said he thinks he heard that the money must be at least dedicated, if not spent, within 3 years. The County Finance Director said she thinks it must be spent within 3 years, by 2024, but no ARP guidance has yet been provided. Hopkins was asked if that was possible for the proposed projects; Hopkins said yes.

   Board member Martin said the availability of $500K in DEQ grant funding for the proposed projects makes them more favorable for him.

   Hopkins noted that is all preliminary; he will come back to the Board later.

4. Credit Card Fees

   Hopkins is investigating eliminating customer fees for credit card payments with a bank credit card plan points program, after hearing of another utility that uses this to eliminate customer fees, the fees being paid by the utility, which is accumulating more in points than the credit card fees are costing the utility. He will keep the Board informed.

5. Customer Assistance Program

   Hopkins was asked a year ago by HomeServe for permission to contact ACSA customers about water or sewer service line warranty insurance. This would be for individual insurance of each customer desiring it with HS. Instead, Hopkins requested a HS proposal for an ACSA-wide warranty insurance program that would be funded partially or solely by ACSA as part of a Customer Assistance Program he has been working on since joining ACSA. Hopkins will keep the Board informed of progress and get Board approval before executing any agreement.

   Board member Martin requested and got clarification that this would be for the private service lines, between the meter or cleanout and the building. He asked why ACSA would want to do this; Hopkins replied because of the large number of low- and fixed-income customers who call ACSA for help when their service lines fail and have no money to fix them or pay the inflated water or sewer bills resulting from the failures, and probably can also not afford the HS insurance.

   Hopkins clarified for Board member Woods that HS is more of an insurer and would not do the work themselves, but have contractors under contract; he noted that HS in 2020 replaced his home water service line with HS insurance. Woods questioned the additional work on ACSA staff to administrate this. Hopkins said he is waiting for the HS proposal, which may be too high for ACSA, but he will continue talking to the Board as development continues.

   Board Chair Pugh also questioned doing it, because of ACSA crews going on private property to repair private services. Hopkins reiterated that ACSA staff would not do the work; HS contractors would do the work.

   Hopkins responded to another Martin comment by saying he believes that the use of insurance actuarial tables will determine that the likelihood of frequent repairs being needed is low so the HS proposal fee will be low, but he will not know until the proposal is received.

   This was tabled for future discussion.

6. Virginia Municipal Drinking Water Association

   VMDWA is a new member organization being formed, similar to VA Water and Wastewater Authorities Association and VA Association of Municipal Wastewater Agencies. ACSA has long been a member of both VWWAA and VAMWA and was asked to join VMDWA by City of Lynchburg Water Resources Dept. Manager Tim Mitchell. The annual membership fee will be similar to VWWAA and VAMWA, well within ACSA's budget, with anticipated benefits similar to those other agencies (i.e., VAMWA led the way with the General Assembly on Hopkins' concept for DEQ changing its internal policy and providing grant funding for pump station replacement of wastewater treatment plants, described in #3 above). Hopkins will report later to the Board.

7. Cyber Security Update

   It was planned that the Assistant Director would provide an update on cyber security, but he planned a family beach vacation for this week. The update will be given at a later Board meeting as part of an overall report on completion of the EPA Utility Risk & Resilience Assessment required, certification of completion of which must be submitted to EPA no later than 6/30, which he was assigned upon being hired as his top assignment priority until complete. Hall will have the draft document ready by 6/1 for review/comment by all ACSA senior staff and addressing of comments before submittal to EPA.

8. Unregulated Contaminant Monitoring Rule 5 (UCMR5)

   On 3/11, ACSA was informed that EPA published proposed Unregulated Contaminant Monitoring Rule Revisions #5, for sampling and testing of drinking water for 29 perfluoroalkyl and polyfluoroalkyl substances, as well as lithium. The public comment period extends to May 10 and there will be virtual stakeholder meetings April 6 & 7, which Hopkins plans to attend.

9. Revised Lead & Copper Rule

   ACSA has learned that the new Revised L&C Rule has been issued. Hopkins is reviewing documents for the impacts the rule will have on ACSA and will report back to the ACSA Board at a future meeting.

IX. Citizen Comment

There were no citizen comments.

X. Closed Session

A. ACSA Executive Director 2020 Performance Evaluation Discussion

By motion of Board member Woods and with the following vote, the ACSA Board went into closed session:

AYE:	Mr. Pugh, Mr. Martin, Ms. Moore, Mr. Woods
NAY:	None
ABSENT:	Mr. Perrow
ABSTAIN:	None

By motion of Board member Woods and with the following vote, the ACSA Board came out of closed session:

AYE:	Mr. Pugh, Mr. Martin, Ms. Moore, Mr. Woods
NAY:	None
ABSENT:	Mr. Perrow
ABSTAIN:	None

By motion of Board member Woods and with the following roll call vote, the ACSA Board certified that only lawfully exempted matters regarding FOIA were discussed during the closed session:

AYE:	Mr. Pugh, Mr. Martin, Ms. Moore, Mr. Woods
NAY:	None
ABSENT:	Mr. Perrow
ABSTAIN:	None

XI. Matters from the Members of the Service Authority Board

This agenda section was inadvertently omitted, with the Board immediately voting to adjourn after the closed session, but with no member objecting to the adjournment, it can be assumed that no member of the Service Authority Board had any matters to be discussed.

XI. Adjournment

By motion of Board Vice Chair Martin and Board member Moore and with the following vote, the Board adjourned the meeting at 2:50 p.m.

AYE:	Mr. Pugh, Mr. Martin, Ms. Moore, Mr. Woods
NAY:	None
ABSENT	Mr. Perrow
ABSTAIN:	None

David W. Pugh, Board Chair

Robert A. Hopkins, PE, Board Secretary